



United States  
Department of  
Agriculture

Research,  
Education, and  
Economics

National Institute  
of Food  
and Agriculture

1400 Independence  
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DEC 2 2009

TO: State Extension Directors

FROM: Roger N. Beachy  
Director, National Institute of Food and Agriculture

SUBJECT: Revised FY 2009 Civil Service Retirement System Allocation

Attached is a revised final Civil Service Retirement System (CSRS) allocation for fiscal year (FY) 2009. These funds are for payments to the Office of Personnel Management (OPM) to help defray the employer contributions to the CSRS. The funds are to be paid to the States based on each State's relative share of the total retirement payments to OPM during the last fiscal year.

We take this opportunity to remind you that for those specialists having Federal appointments that are split appointments (Research, Extension, or Resident Instruction) the source of funding should be charged at the same rate for fringe benefits (including Federal retirement) as salary costs are charged. This policy only applies when employees are paid from non-Extension sources (i.e., Research, Resident Instruction, or grants).

The amount charged to the National Institute of Food and Agriculture (NIFA) each year by the Department of Labor for the Federal Employees' Compensation Act will be identified by State and by individual claim. Each State that is identified and confirmed as having an injury claim will have their retirement allocation reduced by the amount of the claim. In this manner, the States having a claim will not be penalized for the claims of the other States. States will be notified and appropriate adjustments will be made for any claims that are identified and confirmed as a proper claim for your State.

As stated in the April 9, 2008, memorandum, "Update on CSREES Formula Policies and Procedures," CSREES transitioned to Grants.gov in FY 2008 for the submission of all administrative requirements via the SF-424 Mandatory Application Forms. NIFA will be soliciting for these applications via Formula Grant Opportunities (FGOs) which will provide instructions for the completion and submission of these forms. NIFA will notify eligible institutions when the instructions and forms are available on the Grants.gov site. Please note that this process will not change any current reporting processes such as the Plan of Work. The FGO will only require the Form SF-424 Mandatory CSREES Supplemental Information Form, and the SF-424 Key Contacts Form. No additional information will be requested as part of this application package.

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Section 203 of the Agricultural Research, Extension, and Education Reform Act of 1998 (AREERA) (P.L. 105-185) amends section 3 of the Smith-Lever Act (7 U.S.C. 3443) by requiring all funds authorized under section 3(b) and (c) to be fully matched with non-Federal funds. This applies to all formula funds authorized under section 3 (b) and (c) of the Smith-Lever Act, including the CSRS program. However, the funds used to match the retirement formula grant funds may be used for any extension activity approved as part of the Plan of Work.

A Planning and Reporting page has been established on our website to assist you in locating the requirements, due dates, and submission information for CSRS funds and all other formula grant funds. The research and extension formulas are organized in groups for the three land-grant types: 1862 land-grant institutions, 1862 land-grant institutions in the U.S. territories, and 1890 land-grant institutions. Since funding continues to be contingent upon meeting planning and reporting requirements, you may want to have your administrative staff bookmark the following web link for easy access to fillable forms and due dates for all formula funds:

[http://www.nifa.usda.gov/business/reporting/form\\_report.html](http://www.nifa.usda.gov/business/reporting/form_report.html)

Additionally, we will continue to email you regarding pertinent information for all of the formula grant funds you receive. This information is released in "Formula Funds Bulletins," which are maintained at our "Formula Funds News Updates" web page:

[http://www.nifa.usda.gov/business/awards/formula/ff\\_updates.html](http://www.nifa.usda.gov/business/awards/formula/ff_updates.html)

If you have any questions, please contact Patricia Myers, Lead, Formula Grants Management Specialist, Formula Grants Section, Financial Operations Branch, Office of Extramural Programs at (202) 205-0453, or via electronic mail to [pmyers@nifa.usda.gov](mailto:pmyers@nifa.usda.gov).

**UNITED STATES DEPARTMENT OF AGRICULTURE  
NATIONAL INSTITUTE OF FOOD AND AGRICULTURE**

**FY 2009 Distribution of Funds to Eligible Institutions  
for Civil Service Retirement System (CSRS)  
Award # 2009-41300**

**Final  
CORRECTION/REVISION**

<u>State</u>	<u>Institution</u>	<u>FY 2008 OPM PAYMENT</u>	<u>PERCENTAGE</u>	<u>FY 2009 ALLOCATION</u>
AL	Auburn University	\$ 448,405	3.88%	\$ 399,979 *
AL	Tuskegee University	0	0.00%	\$ -
AK	University of Alaska	16,290	0.14%	\$ 14,532
AZ	University of Arizona	39,765	0.34%	\$ 35,471 *
AR	University of Arkansas	394,956	3.42%	\$ 352,302 *
CA	University of California	33,370	0.29%	\$ 29,766
CO	Colorado State University	117,931	1.02%	\$ 105,195
CT	University of Connecticut	0	0.00%	\$ -
DE	University of Delaware	31,629	0.27%	\$ 28,214
FL	University of Florida	408,548	3.53%	\$ 364,426 *
GA	University of Georgia	492,800	4.26%	\$ 439,580 *
GA	Fort Valley State University	0	0.00%	\$ -
HI	University of Hawaii	26,154	0.23%	\$ 23,329
ID	University of Idaho	65,865	0.57%	\$ 58,752 *
IL	University of Illinois	498,069	4.31%	\$ 444,279
IN	Purdue University	273,596	2.37%	\$ 244,049
IO	Iowa State University	346,275	2.99%	\$ 308,878
KS	Kansas State University	302,935	2.62%	\$ 270,219
KY	University of Kentucky	574,416	4.97%	\$ 512,382 *
KY	Kentucky State University	0	0.00%	\$ -
LA	Louisiana State University	482,615	4.17%	\$ 430,494
ME	University of Maine	82,870	0.72%	\$ 73,921 *
MD	University of Maryland	176,164	1.52%	\$ 157,139
MA	University of Massachusetts	0	0.00%	\$ -
MI	Michigan State University	402,840	3.48%	\$ 359,335 *
MN	University of Minnesota	355,015	3.07%	\$ 316,675 *
MS	Mississippi State University	210,919	1.82%	\$ 188,141 *
MS	Alcorn State University	0	0.00%	\$ -
MO	University of Missouri	264,355	2.29%	\$ 235,806
MO	Lincoln University	0	0.00%	\$ -
MT	Montana State University	77,405	0.67%	\$ 69,045 *
NE	University of Nebraska	341,609	2.95%	\$ 304,717
NV	University of Nevada	38,798	0.34%	\$ 34,608
NH	University of New Hampshire	115,228	1.00%	\$ 102,784
NJ	Rutgers University	129,327	1.12%	\$ 115,360
NM	New Mexico State University	80,693	0.70%	\$ 71,978 *
NY	Cornell University	273,656	2.37%	\$ 244,103
NC	North Carolina State University	881,432	7.62%	\$ 786,241 *
NC	North Carolina A & T State University	0	0.00%	\$ -
ND	North Dakota State University	172,630	1.49%	\$ 153,987
OH	Ohio State University	69,794	0.60%	\$ 62,256
OK	Oklahoma State University	284,249	2.46%	\$ 253,551 *
OK	Langston University	0	0.00%	\$ -
OR	Oregon State University	145,290	1.26%	\$ 129,600
PA	Pennsylvania State University	66,443	0.57%	\$ 59,267

PR	University of Puerto Rico	153,093	1.32%	\$	136,559 *
RI	University of Rhode Island	8,436	0.07%	\$	7,525
SC	Clemson University	142,692	1.23%	\$	127,282 *
SC	South Carolina State University	0	0.00%	\$	-
SD	South Dakota State University	93,728	0.81%	\$	83,606 *
TN	University of Tennessee	572,382	4.95%	\$	510,567 *
TN	Tennessee State University	0	0.00%	\$	-
TX	Texas A & M University	832,887	7.20%	\$	742,938 *
TX	Prairie View A & M University	0	0.00%	\$	-
UT	Utah State University	108,163	0.94%	\$	96,482
VT	University of Vermont	18,824	0.16%	\$	16,791
VA	Virginia Polytechnic Institute & State University	245,479	2.12%	\$	218,968
WA	Washington State University	178,266	1.54%	\$	159,014
WV	West Virginia University	145,159	1.26%	\$	129,483
WI	University of Wisconsin	265,397	2.29%	\$	236,736
WY	University of Wyoming	77,686	0.67%	\$	69,296
<b>TOTAL</b>		<u>\$ 11,564,528</u>	<u>100.00%</u>	<u>\$</u>	<u>10,315,608</u>

\* The FY 2009 appropriation amount will be reduced by the FY 2007 OWCP claims for injuries and illness of eligible employees when posted to the Department of Health and Human Services (DHHS) account.