

What States Need to Know for the FY2012 Reporting Cycle

NIFA Reporting Portal must be used to access the POW Software:

<https://portal.nifa.usda.gov/portal/front/login?service=http%3A%2F%2Fportal.nifa.usda.gov%2Fportal%2F>

AREERA Plan of Work Website: <http://www.nifa.usda.gov/business/reporting/planrept/plansofwork.html>

POW Newsletters: http://www.nifa.usda.gov/business/reporting/planrept/pow_newsletters.html

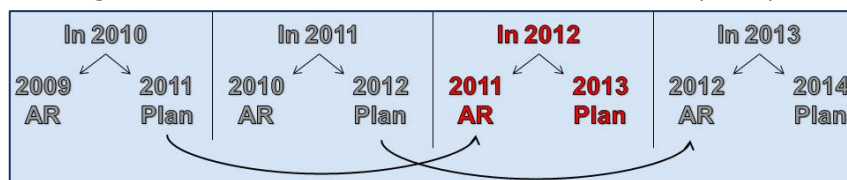
Reporting Web Conference Website: <http://www.nifa.usda.gov/rwc>

REEIS Website (Used to access all past POWs and ARs for any state):

http://www.reeis.usda.gov/portal/page?_pageid=193,899531&_dad=portal&_schema=PORTAL&smi_id=44

Reporting Cycle & Dates to Remember

- In FY2012, institutions will submit their 2011 Annual Reports and 2013-2017 Plans of Work.
- A POW 101 Training was given during the October 13th Reporting Web Conference. The presentation can be accessed on the AREERA website:
- Remember that the 2011 Annual Report you are editing in the system is pre-populated with information (state defined outcomes, indicators, etc.) contained in your 2011 Plan of Work. Therefore, you may need to add the mandatory priority areas in your Annual Report if you did not previously enter them in your 2011 POW.
- See graphic for a visual representation of the rolling cycle and how Plans and ARs relate to one another. The curved arrows depict how ARs are generated off of the POW that was submitted two years prior.



National Outcomes & Indicators

The new [National Outcomes and Indicators](#) have been published on the AREERA website and are available for states to consult. Currently, NIFA plans to update the POW software to accept data for these outcomes and indicators in FY2013 in the 2012 Annual Reports (due April 1, 2013). In the meantime, the FY12 reporting cycle can be used as an opportunity for states to indicate to their NIFA Reviewers which outcomes and indicators they plan to report against (*voluntarily*) in the FY13 reporting cycle. This is completely voluntary and up to the states as to how they might choose to do this. For example, some states have expressed their intent to use the executive summaries of their 2013-2017 Plans of Work to indicate to their NIFA Reviewers which national outcomes/indicators they will report against in the following year. More guidance on this topic will be provided during the February 9th Reporting Web Conference.

Changes for the 2012 Reporting Year

As part of the results from the 2010 Panel of Experts, the software will be changed as such:

- Evaluation Sections for Planned Programs will be mandatory.
- States no longer need to include output measures in Plans.
- States will have the option to upload PDF documents in the AR.
 - For more details on these changes, please consult the AREERA website link titled [Guidance on Changes in the POW software for FY12](#).

Contact Information:

- Sending an email to pow@nifa.usda.gov will put you in touch with Katelyn Sellers, Bart Hewitt, and John Mingee (POW system technical support).
- Katelyn Sellers, POW Administrator, USDA-NIFA, 202-401-5482, ksellers@nifa.usda.gov