



Application Checklist

This checklist is provided to assist you with the submission of your application. NIFA may contact you to request additional documentation. **Please type your answers and add your full name (Last, First, Middle) on the upper right corner of all pages. Handwritten answers in your application will not be accepted.**

- Applicant Information (NIFA-01-10)**
To be completed and submitted by the applicant. Applicants with PhDs should also attach a synopsis of your dissertation abstract.
- Curriculum Vitae**
You must submit a CV as part of the application. Limit the body of the CV to two pages with an optional page to list publications, patents, etc., if applicable.
- Transcript**
You must submit an official transcript from your professional veterinary degree program.
- Personal Statement (NIFA-02-10)**
To be completed and submitted by the applicant.
- List of Recommenders (NIFA-03-10)**
To be completed and submitted by the applicant. You are responsible for asking recommenders to submit a Recommendation Form (NIFA-08-10) on your behalf.
- Loan Information Form (NIFA-04-10)**
Sections 1-3 to be completed and submitted by the applicant. Section 4 will be completed by the lending institution if you receive an award.
- Promissory Note/Disbursement Report**
The promissory note must include the name of the borrower, loan type (Stafford, Perkins, etc.), date of note, and the original loan amount. It can take several weeks to obtain a promissory note from your lenders, so you are strongly urged to contact your lenders immediately.
- Account Statement**
Account statements must be dated within 90 days of the application deadline. A statement printed from the lender's website will be accepted as long as it contains your name.
- NSLDS Reports (www.nsls.ed.gov)**
Only needed if you consolidated your loans in the past. Submit a printout of the front page that shows a list of all loans and printouts of individual loan information, which can be retrieved by clicking on each number in the first column on the left. You will need a PIN to log in your online account. If you do not have a PIN, go to www.pin.ed.gov.
- Certifications for Application (NIFA-06-10)**
To be signed and submitted by the applicant.
- Intent of Employment (NIFA-07-10)**
To be completed by the applicant and the hiring official. You may apply for only one shortage situation.