

NIFA Reporting System Monthly Webinar Recap

Date of Webinar: September 15, 2022, 1:00 p.m. CT/ 2:00 p.m. ET via Zoom

Purpose: Beginning with Fiscal Year (FY) 2022, all capacity projects and programs will be managed in the NIFA Reporting System (NRS). The monthly NRS webinars are intended to inform NRS users of ongoing system modifications and enhancements, communicate critical dates, and gather end user feedback.

Agenda:

- Land Grant University (LGU) Impacts Presentation
- 2022 Reporting Deadlines

LGU Impacts

A presentation on LGU impact statements was provided by Maggie Lawrence with NIFA Office of Communications. The 2021 Annual Report of Accomplishments submitted in NRS contains statements of impact or significant progress and achievement. NIFA uses the impact statements to increase visibility to our partners in research and extension activities and highlight accomplishments via internal and external communications such as newsletters, speeches, websites, and other media. During the presentation, the University of Arkansas System Division of Agriculture was recognized for submitting a comprehensive example of an impact statement. Guidance for providing quality impact statements in NRS and information on the national LGU impacts database was provided.

2022 Reporting Deadlines

The 2022 reporting deadlines have been published on www.nifa.usda.gov/nrs-reporting-system. The 'Results and Final Reports' report title has been updated to 'Research Results and Extension Results' to remain consistent with NRS reporting language. See key information for the 2022 Reporting deadlines below.

REPORT	REPORTING PERIOD	DETAILS	DEADLINE*
Financial Reports	FY 2022	Reporting on funds utilized for research and extension activities during the prior fiscal year.	February 1 st
Research Results and Extension Results	FY 2022	The submission of results for individual research projects and extension programs ending on or before September 30, 2022. All extension programs and research projects will submit results at this time. Results are submitted annually and following project/program close out.	March 1 st
Annual Report of Accomplishments	FY 2022	A full report which highlights the most significant achievements, impacts and outcomes for a state or institution, of research projects and extension programs in the prior fiscal year.	May 1 st
Plan of Work (POW)	FY 2023	The planned activities expected to occur during the upcoming fiscal year with the use of capacity funds administered by NIFA.	September 1 st
OGFM Supplemental Form	FY 2022	This requirement applies only to 1862 Land-Grant Universities that are required to expend a specified percentage of Hatch Act and Smith-Lever Act formula grant funds on multistate extension and integrated research and extension activities.	TBD

**In the event a reporting deadline occurs on a non-business day or federal holiday, the due date shall be extended to the following business day.*

Status of 2023 Plan of Work

The 2023 Plan of Work (POW) was due to nrs@usda.gov on September 1, 2022. The Planning, Accountability, and Reporting Staff (PARS) has routed all submissions to National Program Leaders (NPLs) for review or requested corrections to the information provided. If contacted for a revision or additional information, please provide the requested corrections as soon as possible. Once approval is received from the NPL, PARS will notify the Awards Management Division for the release of Q1 funds and notify the LGU of approval with any comments provided by the NPL. NIFA will complete the review for timely submitted POWs by September 30, 2022.

Important Dates

- September 30, 2022 – NIFA review of 2023 POW complete
- October 13, 2022 – Monthly NRS Webinar
- November 10, 2022 – Monthly NRS Webinar
- December 8, 2022 – Monthly NRS Webinar

Frequently Asked Questions

How do I highlight a result in NRS?

When completing the Annual Report of Accomplishments, select the star on the left side of the result you wish to highlight. Highlighting results will display a blue star at the top of the section.

Should we be selective in highlighting results?

The results chosen for highlight is at the discretion of the LGU. While we understand the desire to bring attention to all the results, this should be reserved for those results that significantly exemplify the work being done to address critical agricultural issues.

Do financial reports also include the non-auditable former AD-419?

The REEport Financial Report replaced the AD-419. The future NRS Financial Module will also capture financial information.

Are closed projects available in NRS?

Projects with an end date of 09/30/2021 or earlier should have been closed out in REEport and should not be in NRS. Projects continuing in FY 2022 and beyond should be in NRS – either migrated from REEport or initiated by NRS users from partner institutions and organizations.
