

Expanded Food and Nutrition Education Program

Fiscal Year (FY) 2023 Request for Applications

APPLICATION DEADLINE: October 31, 2022



United States
Department of
Agriculture

National Institute
of Food and
Agriculture

**NATIONAL INSTITUTE OF FOOD AND AGRICULTURE
U.S. DEPARTMENT OF AGRICULTURE**

Expanded Food and Nutrition Education Program (EFNEP) Initial Announcement

Assistance Listing Number: formerly known as the Catalog of Federal Domestic Assistance (CFDA): This program is listed in the Assistance Listings under 10.514.

Dates: Applications must be received by **5:00 p.m. Eastern Time on October 31, 2022.** Comments regarding this request for applications (RFA) are requested within six months from the issuance of this notice. Comments received after that date will be considered to the extent practicable.

Advancing Diversity, Equity, Inclusion, and Accessibility (DEIA): NIFA recognizes research, education, and extension efforts will have the greatest impacts when programs are grounded in DEIA. NIFA is committed to enhancing diversity, equity, inclusion, and accessibility of programs and encourages individuals, institutions, and organizations from underserved communities to apply to funding opportunities as lead, co-lead, or subaward recipient(s), and to engage as leaders in the peer panel review process to support the development of strong networks and collaborations. NIFA encourages applications that engage diverse communities and have broad impacts through research, education, extension, and integrated activities to address current and future challenges.

Stakeholder Input: The National Institute of Food and Agriculture (NIFA) seeks your comments about this RFA. We will consider all comments when we develop the next RFA for the program, if applicable, and we will use the input to meet the requirements of section 103(c)(2) of the Agricultural Research, Extension, and Education Reform Act of 1998 (AREERA) ([7 U.S.C. 7613\(c\)\(2\)](#)). Submit written stakeholder comments by the deadline set forth in the DATES portion of this notice to policy@usda.gov. This email address is intended only for receiving comments regarding this RFA and not for requesting information or forms. In your comments, state that you are responding to the Expanded Food and Nutrition Education Program (EFNEP) RFA.

Executive Summary: NIFA requests applications for the Expanded Food and Nutrition Education Program (EFNEP) for fiscal year (FY) 2023 to assist all states, U.S. territories and the District of Columbia in carrying out a program of extension activities designed to employ and train professional and paraprofessional aides to engage in direct nutrition education of low-income families and in other appropriate nutrition education programs.

This RFA is being released prior to the enactment of an FY2023 Appropriations Act. Subject to any FY 2023 Continuing Resolution, NIFA will distribute funds to the institutions according to the amounts allocated in FY 2022. NIFA will adjust the allocations for FY 2023 once appropriations are finalized. The amount available for support of this program in FY 2022 was \$69,400,680. Appendix A of this RFA includes specific FY 2022 distributions. NIFA will issue FY 2023 payments subject to the availability of funds and the applicant having met the previous year's reporting requirements. [Part III, B of this RFA](#) identifies if matching is a requirement and,

if so, you should pay particular attention to the matching instructions included in Part [IV, B, 4 of this RFA](#).

This notice identifies the objectives for EFNEP project/program, the eligibility criteria for projects/program and applicants, and the application forms and associated instructions you need to apply for an EFNEP grant.

The USDA NIFA home page for EFNEP is:

<https://www.nifa.usda.gov/grants/programs/expanded-food-nutrition-education-program-efnep>

2023 Updates

1. The [Digital Accountability and Transparency Act of 2014, P.L. 113-101](#) (DATA Act) was signed into law May 9, 2014. The Act requires federal award information be made available for public view on [USAspending.gov](#). To fulfill these requirements, there are two additional forms included within the RFA package. The Project/Performance Site Location(s) and Project Abstract forms, OMB Number 4040-0010. The Project/Performance Site Location(s) form will provide more accurate identification of where the federal assistance funding is being utilized. The Project Abstract form will provide more detailed information regarding what the funding is being used for. Any additional information regarding this Act can be found at [Data Act Resources for Web](#).

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PART I—FUNDING OPPORTUNITY DESCRIPTION

A. Legislative Authority and Background

Section 3(d) of the Smith-Lever Act provides that the Secretary of Agriculture may fund extension work in the several states, territories, and possessions. Section 1425 of the National Agricultural Research, Extension, and Teaching Policy Act of 1977 (as amended) is also known as the Expanded Food and Nutrition Education Program (EFNEP). Section 1425 is codified at [7 U.S.C. 3175](#). This law provides the basis for federal funding for extension activities associated with disseminating the results of food and nutrition research performed or funded by the U.S. Department of Agriculture to enable low-income individuals and families to engage in nutritionally sound food purchase and preparation practices. Funding extends to EFNEP at State land-grant colleges established under the Morrill Act of July 2, 1862, as amended, and the Morrill Act of August 30, 1890, as amended, including Tuskegee University, West Virginia State University and Central State University.

Section 7116 of the Food, Conservation, and Energy Act of 2008 (FCEA) amended Section 1425 of the National Agricultural Research, Extension, and Teaching Policy Act of 1977 ([7 U.S.C. 3175](#)) to accomplish the following:

Notwithstanding section 3(d) of the Smith-Lever Act of May 8, 1914 ([7 U.S.C. 343\(d\)](#)) for administration, technical, and other services for coordinating the extension work of the Department and the several states, territories, and possessions the remainder shall be allocated among the states as follows:

1. 1862 Institutions shall receive a base in an amount equaling their FY 1981 allocation.
2. Four percent (4%) shall be available for administrative expenses.
3. \$100,000 will be distributed to each 1862 and 1890 Land-Grant Institution including the University of the District of Columbia.
4. 15 percent of funds appropriated for EFNEP in excess of funds appropriated in FY 2007 will be allocated to the 1890 Institutions in an amount that bearing the same ratio to the population living at or below 125 percent of the poverty level (as prescribed by the Office of Management and Budget and as adjusted pursuant to section 673(2) of the Community Services Block Grant Act ([42 U.S.C. 9902\(2\)](#)) in the State where the 1890 Institution is located; bears to the total population living at or below 125 percent of the poverty level in all states where 1890 Institutions are located; as determined by the most recent American Community Survey (ACS) at the time when the appropriated amount first exceeds levels appropriated for EFNEP in FY 2007.
5. The remainder will be allocated to each State in an amount that bears the same ratio to the total amount allocated as the population living at or below 125 percent of the poverty level in the State; bears to the total population living at or below 125 percent of poverty level in all States; as determined by the most recent decennial census at the time at which each such additional amount is first appropriated.

B. Purpose

The purpose of this funding is to increase the impact of nutrition education disseminated to low-income families and youth in the 50 states, the U.S. territories, and the District of Columbia.

The Expanded Food and Nutrition Education Program (EFNEP) should constitute the employment and training of professional and paraprofessional (peer educator) staff to engage in direct nutrition education and other appropriate nutrition education efforts, such as supporting technology, with low-income families and youth. To the maximum extent practicable, peer educators shall be hired from the “indigenous target population¹.”

EFNEP serves two primary low-income audiences: 1) families with young children (parents and other caregivers with primary responsibility for feeding young children); and 2) youth/children (grade range - kindergarten through 12th grade). Young adults with limited financial resources would also be appropriate for EFNEP, as they may become parents in the near future.

The priorities of EFNEP are to assist low-income families and youth in acquiring knowledge, skills, attitudes, and changed behaviors necessary for nutritionally sound diets and to contribute to their personal development and improvement of the total family diet and nutritional well-being. Participation in EFNEP should result in improved diets and nutritional well-being of the total family.

1. Individuals and families should experience improvements in four core areas:
 - a. Diet Quality and Physical Activity—Improved diets and nutritional and physical well-being through the adoption of federal food and physical activity recommendations.
 - b. Food Resource Management—Increased ability to buy, grow, or otherwise appropriately obtain, prepare, and store food that meets nutritional needs.
 - c. Food Safety—Improved household food safety and sanitation practices.
 - d. Food Security—Increased ability to get food directly—and from food assistance programs where necessary—to ensure having enough healthy food to eat.
2. Community involvement with EFNEP should result in:
 - a. Increased referrals across programs, organizations, and community groups to address participants’ needs and to strengthen universities’ capacity with respect to EFNEP’s four core areas.
 - b. Increased coordination, cooperation, and collaboration between universities and communities to accomplish local and state identified priorities associated with EFNEP’s four core areas.

The [EFNEP] is aligned with the following:

Strategic Goal 4: Make Safe, Nutritious Food Available to All Americans; Objective 4.1 Increase Food Security Through Assistance and Access to Nutritious and Affordable Food

¹ The Agriculture and Food Act 1981-Nutrition Education Program, Sec. 1423. Section 1425 of the National Agricultural Research, Extension, and Teaching Policy Act of 1977 (& U.S.C. 3175), available - [National Agricultural Research, Extension and Teaching Policy Act of 1977](#)

USDA Strategic Plan FY 2022-2026 found at
(<https://www.usda.gov/sites/default/files/documents/usda-fy-2022-2026-strategic-plan.pdf>)

PART II—AWARD INFORMATION

A. Available Funding

Subject to any FY 2023 Continuing Resolution NIFA will distribute funds to the institutions according to the amounts allocated in FY 2022. NIFA will adjust the allocations for FY 2023 once appropriations are finalized. The amount available for support of this program in FY 2022 was \$69,400,680.

The Automated Standard Applications for Payment System (ASAP), [Automated Standard Applications for Payment System \(ASAP\)](#) operated by the Department of Treasury's Bureau of the Fiscal Service, will be the payment system for all NIFA grant awards.

B. Type of Application

Applications for FY 2023 are limited to “new” applications.

PART III—ELIGIBILITY INFORMATION

A. Eligible Applicants

The list below contains the names of eligible applicants for this program. Award recipients may subcontract to organizations not eligible to apply if the subcontracts are necessary for the conduct of the project. Failure to meet an eligibility criterion by the time of application deadline may result in the application being excluded from consideration, or even though an application may have been reviewed, will preclude NIFA from making an award.

1. Alabama A & M University
2. Alcorn State University
3. American Samoa Community College
4. Auburn University
5. Central State University
6. Clemson University
7. College of Micronesia
8. Colorado State University
9. Cornell University
10. Delaware State University
11. Florida A & M University
12. Fort Valley State University
13. Iowa State University
14. Kansas State University
15. Kentucky State University
16. Langston University
17. Lincoln University
18. Louisiana State University
19. Michigan State University
20. Mississippi State University
21. Montana State University
22. New Mexico State University
23. North Carolina A & T University
24. North Carolina State University
25. North Dakota State University
26. Northern Marianas College
27. Ohio State University
28. Oklahoma State University
29. Oregon State University
30. Pennsylvania State University
31. Prairie View A & M University
32. Purdue University
33. Rutgers University

34. Southern University
35. South Carolina State University
36. South Dakota State University
37. Tennessee State University
38. Texas A&M University
39. Tuskegee University
40. University of Alaska
41. University of Arizona
42. University of Arkansas
43. University of Arkansas – Pine Bluff
44. University of California
45. University of Connecticut
46. University of Delaware
47. University of the District of Columbia
48. University of Florida
49. University of Georgia
50. University of Guam
51. University of Hawaii
52. University of Idaho
53. University of Illinois
54. University of Kentucky
55. University of Maine
56. University of Maryland (College Park)
57. University of Maryland (Eastern Shore)
58. University of Massachusetts
59. University of Minnesota
60. University of Missouri
61. University of Nebraska
62. University of Nevada
63. University of New Hampshire
64. University of Puerto Rico
65. University of Rhode Island
66. University of Tennessee
67. University of Vermont
68. University of the Virgin Islands
69. Utah State University
70. Virginia Polytechnic Institute and State University
71. Virginia State University
72. Washington State University
73. West Virginia University

74. West Virginia State University
75. University of Wisconsin
76. University of Wyoming (As authorized in the Farm Bill).

B. Cost Sharing or Matching

No Match Required – The EFNEP program has NO matching requirement.

PART IV—APPLICATION AND SUBMISSION INFORMATION

A. Electronic Application Package

Submit only electronic applications via [Grants.gov](https://www.grants.gov) to NIFA in response to this RFA. We urge you to submit early to the Grants.gov system. For information about the pre-award phase of the grant lifecycle, see Pre-Award Phase Grants 101.

New Users of Grants.gov

Prior to preparing an application, we recommend the project director/principal investigator (PD/PI) first contact an authorized representative (AR, also referred to as Authorized

Organizational Representative or AOR)¹ to determine if the organization is prepared to submit electronic applications through Grants.gov. If not (e.g., the institution/organization is new to the electronic grant application process through Grants.gov), you must complete the one-time registration process *prior to submitting an application*. *The registration process can take as long as two weeks to complete. It is, therefore, critical to begin the process as soon as possible.* To register, the AR should select “Register” in the top right corner of the Grants.gov web page (or go to Grants.gov Register).

Steps to Obtain Application Package Materials

To receive application materials:

1. You must download and install a version of [Adobe Reader](https://www.adobe.com/products/reader.html) compatible with [Grants.gov](https://www.grants.gov) to access, complete, and submit applications. For basic system requirements and download instructions, Grants.gov has a test package that will help you determine whether your version of Adobe Reader is compatible.
2. To obtain the application package from Grants.gov, go to [Search for Opportunity Package](#) and enter the funding opportunity number:

Funding Opportunity Number: USDA-NIFA-10514-EFNEPXXX-23-0001

in the appropriate box. From the search results select the funding opportunity number to open the funding opportunity package. Select the Related Documents Tab and Package Tab to access all the application elements required and the NIFA Grants Application Guide associated with your funding opportunity.

A Grant Application Package is tied to a particular funding opportunity. Applications must be submitted ONLY to the particular funding opportunity to which the Grant Application Package is associated. The application package also contains the [NIFA Grants Application Guide](#). This guide contains an introduction and general Grants.gov instructions, additional information about the Grants.gov registration process, information about how to use a Grant Application Package in Grants.gov, and instructions on how to complete the application forms.

If you require assistance to access the application package (e.g., downloading or navigating Adobe forms) or submitting the application, refer to [resources available](#) on the Grants.gov website.

¹The Authorized Representative (AR) must have the authority to represent and bind the organization for any agreement (i.e., the individual who is authorized to commit the awardee's time and other resources to the project, to commit the awardee to comply with the terms and conditions of the award instrument including those set out herein, and to otherwise act for or on behalf of the awardee institution or organization).

Grants.gov assistance is also available at:

Grants.gov customer support is available at:

(800)518-4726 toll-free or (606)545-5035

Business Hours: 24 hours a day, 7 days a week. Closed on [federal holidays](#).

Email: support@grants.gov

[Grants.gov iPortal](#): Top 10 requested help topics (FAQs), searchable knowledge base, self-service ticketing and ticket status, and live web chat (available 7 a.m. - 9 p.m. Eastern Time).

Have the following information available when contacting [Grants.gov](#):

1. Funding opportunity number (FON)
2. Name of agency to which you are applying
3. Specific area of concern

B. Content and Form of Application Submission

You should prepare electronic applications following Parts III and IV of the [NIFA Grants Application Guide](#). This guide is part of the corresponding application package. The following additional information is needed to prepare an application for this RFA. **If there is discrepancy between the two documents, the information contained in this RFA is overriding.**

Note the attachment requirements (e.g., PDF) in Part IV of the [NIFA Grants Application Guide](#). Any proposals that are non-compliant with the requirements (e.g.; content format, pdf file format, file restrictions, and no password protected files) will be at risk of being excluded from NIFA review. Partial applications will be excluded from NIFA review. We will accept subsequent submissions of an application until the established deadline in the RFA (see Part IV, of the [NIFA Grants Application Guide](#) for further information).

For any questions related to the preparation of an application, review the Application Guide and the applicable RFA. If you need further assistance, contact:

1. Email: capacitygrantquestions@usda.gov
2. Business hours: Monday - Friday, 7 a.m. - 5 p.m. ET, excluding [federal holidays](#).

Each grant application must contain the following:

1. Application for Federal Assistance, Form SF-424 R&R Cover Sheet
2. Project/Performance Site Location(s) Form
3. Project Abstract Form (including attachment in PDF format)
4. Key Contacts Form

5. NIFA Supplemental Information Form
6. Attachment Form (including attachments in PDF format)

The [NIFA Grants Application Guide](#) includes instructions for additional forms not needed for an application in response to this RFA. Complete and submit only the forms associated with the funding opportunity package and as instructed below.

SF 424 R&R Cover Sheet

Information related to the questions on this form is available in Part V of the [NIFA Grants Application Guide](#). The following are additional instructions. Please note new instructions are included below for Field 5. The Organizational Information NIFA has included in Appendix A is based on FY2022 applications received for this program. If your organization intends to submit an application using information other than what appears in Appendix A, please contact us at capacitygrantquestions@usda.gov prior to submitting your application

- a) **Field 1. Type of Submission** – Check “Application.”
- b) **Field 5. Applicant Information**
 - i. Enter Legal Name of the Institution as registered in the System for Awards Management (SAM) which appears in the first column of Appendix A of this RFA
 - ii. Enter the Institutions Unique Entity Identifier (UEI) as it appears in SAM
 - iii. Enter Department Name of Eligible Recipient, if applicable
- c) **Field 7. Type of Applicant** – Enter the Institution type as registered in SAM.gov
- d) **Field 8. Type of Application** – Enter “new”
- e) **Field 11. Descriptive Title of Applicant’s Project** – Enter a short descriptive title (no more than 200 characters including spaces) of the project(s) being paid for with this grant. Do not use acronyms or any special characters
- f) **Field 13. Congressional District of Applicant** – Enter the Congressional District for the Institution’s location provided Part V, Applicant Information
- g) **Field 15. Estimated Project Funding** – For item a, enter your institution’s FY 2022 allocation as listed in Appendix A of this RFA
- h) **Field 17. Complete Certification** - See Part V of the [NIFA Grants Application Guide](#) for the required certifications and assurances (e.g., Prohibition Against Entities Requiring Certain Internal Confidentiality Agreements), then check box
- i) **Field 19. Authorized Representative** – Signature of Authorized Representative in this box shall match information completed within this section. If signature is a designee or other party, a letter on university letterhead designating this signature authority shall be included with the submission as part of the attachments within the Attachment Form)

1. Project/Performance Site Location(s) Form

Information related to the requirements on this form is available in Part V of the [NIFA Grants Application Guide](#). The following are additional instructions.

Note: The Primary Place of Performance Site Location is the principal location where the majority of work is being performed, such as a manufacturing plant where items are produced or

a hospital where research is being conducted. In many instances, a project's Primary Place of Performance Site Location will not be the same as the recipient's legal business address.

- a) Complete only the "Project/Performance Site Primary Location" section of the form
- b) **Organization Name** - Indicate the organization name of the primary site where the work will be performed
- c) **Street1** - Enter first line of the street address for the primary performance site location
- d) **Street2** - Enter second line of the street address for the primary performance site location, if needed
- e) **City** - Enter the City for the address of the primary performance site location
- f) **County** - Enter the County of the performance site location
- g) **State** - From the drop-down menu, select the state code (e.g., NY for New York, CA for California) where the primary performance site location is located. For the following territories, use the following state codes. These codes are at the end of the drop-down menu except D.C.
 - i. Washington DC = DC
 - ii. American Samoa = AS
 - iii. Guam = GU
 - iv. Marshall Islands=MH
 - v. Micronesia= FM
 - vi. Northern Mariana Islands = MP
 - vii. Puerto Rico=PR
 - viii. US Virgin Islands=VI
- h) **Country** – This field should default to USA. Please select the proper country if applicable.
- i) **Zip/Postal Code** - Enter the nine-digit Postal Code (e.g., ZIP code) of the primary performance site location.
- j) **Project/Performance Site Congressional District** - Enter the two-digit Congressional District of the primary performance site location (e.g., 01, 02, 03...). For the following unique areas, the Congressional Districts are:
 - i. Alaska, Delaware, Montana, North Dakota, South Dakota, Vermont, Wyoming - 00 is the Congressional District code
 - ii. Washington DC, American Samoa, Guam, Northern Mariana Islands, Puerto Rico, US Virgin Islands - 98 is the Congressional District code
 - iii. Micronesia, Marshall Islands, Palau, US Minor Outlying Islands - 99 is the Congressional District code

2. Project Abstract Form

Information in this form is important to DATA Act requirements for reporting to the public via [USA Spending](#). The abstract submitted should not be more than 18,000 characters (including spaces, dashes, etc.) and should be "a plain language description of the Federal award purpose; activities to be performed; deliverables and expected outcomes; intended beneficiary(ies); and subrecipient activities if known/specified at the time of award." This information may be a copy of a section of the Institutions FY 2023 plan of work, as long as these areas are included. Remember, whatever information is provided in this abstract will be displayed to the public via

the [USA Spending](#) website. Therefore, do not include any proprietary or confidential information.

3. Key Contacts Form

Information related to the requirements of this form is available in Part V of the [NIFA Grants Application Guide](#). These documents must be completed and submitted in PDF format. The Project Role field of the Key Contact form should contain the exact roles indicated below for each contact required. A person's job title should be entered in the Title field of the Key Contact form and not in the Project Role field. Missing forms may result in delayed processing of the application.

- a) **Contact 1 Project Role:** Enter the contact information for the State Extension Director or 1890 Administrator.
- b) **Contact 2 Project Role:** Enter the contact information for the RREA Principal Investigator (Project Director) as designated by the State Extension Director's or 1890 Administrator's designee.
- c) **Contact 3 Project Role:** Enter the contact information for the Business Office Manager/Administrator.
- d) **Contact 4 Project Role:** Enter the contact information for the person responsible for drawdowns.

4. Supplemental Information Form

Information related to the questions on this form is available in Part V of the [NIFA Grants Application Guide](#). The following are additional instructions.

- a) **Field 1. Funding Opportunity Name** – Expanded Food and Nutrition Education Program
- b) **Field 2. Program to which you are applying**
 - i. Program Code Name – Expanded Food and Nutrition Education Program
 - ii. Program Code – EFNEP
- c) **Field 3. Type of Applicant** - Enter the Institution type as registered in SAM.gov
- d) **Field 6. ASAP Recipient Information** – Check “Yes” and enter in the Institution ASAP Recipient ID corresponding with the Institution receiving the award
- e) **Field 8. Conflict of Interest List** -Do not attach a conflict-of-interest list, leave this section blank.

5. Attachment Form

Information related to the requirements on this form is available in Part V of the [NIFA Grants Application Guide](#). The following are additional instructions.

- a) **Felony Convictions or Tax Delinquent Status** - See Part V of the [NIFA Grants Application Guide](#) for instructions regarding mandatory Felony Convictions or Tax Delinquent Status. For Capacity programs, this mandatory information must be either included as an attached PDF and identified on the Attachment Form or appropriately answered within the “Reps and Certs” section of your SAM.gov registration Submission Dates and Times.

C. Submission Dates and Times

Instructions for submitting an application are included in Part IV of the [NIFA Grants Application Guide](#).

Applications must be received by Grants.gov by **5 p.m. Eastern Time on October 31, 2022**. Applications received after this deadline will normally not be considered for funding.

In case of trouble submitting an application to Grants.gov, you should **FIRST** contact the [Grants.gov Help Desk](#) to resolve any problems. Keep a record of any such correspondence. See [Part IV A of this RFA](#) for Grants.gov contact information.

Once NIFA accepts your application, you may check the status of your application in the [ezFedGrants](#) portal or by looking in [Grants.gov](#).

If you are not able to validate NIFA received your application by October 12, 2022, contact the Agency Administrative Contact identified in [Part VII of this RFA](#). Failure to do so may result in the application not being processed and funding being held. You should cite your Grants.gov tracking number on all inquiries until an award number is assigned.

D. Funding Restrictions

(1) Approved NIFA EFNEP Projects

EFNEP federal funding must be used on NIFA approved EFNEP projects/programs.

(2) Indirect Costs and Tuition Remission

In accordance with section 1473 of the National Agricultural Research, Extension, and Teaching Policy Act of 1977 ([7 U.S.C. §3319](#)), indirect costs and tuition remission are unallowable as EFNEP capacity grant expenditures. Further, costs that are a part of an institution's indirect cost pool (e.g., administrative or clerical salaries) may not be reclassified as direct costs for the purpose of making them allowable.

(3) Construction

EFNEP funds cannot be used, directly or indirectly, for the purchase, construction, preservation, or repair of any building or buildings, or the purchase or rental of land, or in college-course teaching, lectures in college, or any other purpose not specified in program legislation.

E. Other Submission Requirements

You should follow the submission requirements noted in Part V of the [NIFA Grants Application Guide](#).

Unique Entity Identifier (UEI) and System for Award Management (SAM) – each applicant (unless excepted under [2 CFR § 25.110\(b\) or \(c\)](#), or has an exception approved by the federal awarding agency under [2 CFR § 25.110\(d\)](#)) is required to:

1. be registered in SAM before submitting its application;
2. provide a valid UEI number in its application; and

3. continue to maintain an active SAM registration with current information at all times during which it has an active federal award or an application or plan under consideration by a federal awarding agency.

If you have not complied with all applicable UEI and SAM requirements, you may be considered unqualified to receive an award.

Your SAM registration information determines your organization ID in the [ezFedGrants](#) system, and the information must match your ASAP recipient UEI and EIN.

PART V—APPLICATION REVIEW REQUIREMENTS

A. General

NIFA will review submitted documents to determine if all program, financial, and administrative requirements are met and are current. Missing or incomplete information within an application may require additional submittals and deletion of application(s) already submitted.

B. Organizational Management Information

Specific applicant organizational management information shall be submitted on a one-time basis, with updates submitted as needed. If this information has not been submitted under this or another NIFA program, it is the responsibility of the organization to do so for determination of eligibility prior to the award of a grant identified under this RFA.

We will provide you the forms to fulfill these requirements as part of the Pre-Award process. Although an applicant may be eligible, there are factors that may exclude an applicant from receiving federal financial and nonfinancial assistance and benefits under this program (e.g., debarment or suspension of an individual involved or a determination an applicant is not responsible based on submitted organizational management information).

PART VI—AWARD ADMINISTRATION

A. General

Within the limit of funds available for such purpose, the NIFA awarding official shall make grants to those responsible, eligible applicants.

B. Award Notice

The notice of federal award is the authorizing document. The award document contains award provisions and other pertinent information. See Notice of Award section at [Notice of Award](#) for further details.

C. Administrative and National Policy Requirements

Several federal statutes and regulations apply to grant applications considered for review and to project grants awarded under this program. These may include, but are not limited to, those listed at [USDA/NIFA Federal Regulations](#).

NIFA Federal Assistance Policy Guide—a compendium of basic NIFA policies and procedures applying to all NIFA awards, unless there are statutory, regulatory, or award-specific requirements to the contrary, is available at [NIFA Federal Assistance Policy Guide](#).

D. Expected Program Outputs and Reporting Requirements

Universities must provide four program documents using the Web-based Nutrition Education Evaluation and Reporting System (WebNEERS):

1. [EFNEP 5-Year Plans or Annual Updates depending on the cycle](#) – due July 1, 2023, for FY 2024.
2. [EFNEP Preliminary Budget Costs with Justification](#) – due July 1, 2023, for FY 2024. The majority (51) percent or more of the total annual Federal appropriation to each university is to be used for paraprofessional personnel and their support costs. Budget estimates will be based on FY 2023 university allocation amounts.
3. [EFNEP Final Budget Costs with Justification](#) based on the final allocation amounts for FY 2023 – due 45 days after the final allocations are published. The majority (51) percent or more of the total annual Federal appropriation to each university is to be used for paraprofessional personnel and their support costs. The actual due date will be announced over the EFNEP listservs.
4. [WebNEERS Report](#) (university’s evaluation data for previous fiscal year (FY 2022) – due November 1, 2022.

Instructions for submitting reporting requirements through WebNEERS are available on the EFNEP Reporting Requirements Webpage – [WebNEERS](#). If you need information about or access to WebNEERS, contact your university’s EFNEP Coordinator.

All program-specific reporting requirements must be received and approved by NIFA program staff before funds can be released.

For FY 2023:

- a. EFNEP 5-Year Plans or Annual Updates (depending on the cycle) and EFNEP Preliminary Budget Costs with Justification must be approved for first quarter and subsequent payments to be released,
- b. WebNEERS Reports must be approved for second quarter and subsequent payments to be released, and
- c. “Final” EFNEP Budget Costs with Justification must be approved for quarterly payments to be released, specific quarter that may be held will be contingent on the publication date of the final allocation amounts. The majority (51) percent or more of the total annual Federal appropriation to each university is to be used for paraprofessional personnel and their support costs.

Other Requirements

Grantees are expected to comply with program policies, procedures, and guidelines - [Policies, Procedures, and Guidelines | National Institute of Food and Agriculture \(usda.gov\)](#). Additionally, Program Coordinators, or their designees, are expected to: 1) fully participate in the National EFNEP conference held annually in the DC area unless a virtual conference becomes a necessity; 2) actively participate in all webinar and other trainings as required by the Federal Office; and 3) read and respond (if requested) in a timely manner to messages sent by the Federal Office to Program Coordinators/their designees either directly or via the National EFNEP listservs.

Federal Financial Report (SF-425) – Federal Financial reporting via the SF-425, is due within the ezFedGrants portal, at minimum on an annual basis. Please see your Notice of Award (NOA) for information on additional required SF-425’s that may be required throughout the life of the award. Information on how to access the ezFedGrants portal can be found on the [ezFedGrants \(eFG\) Grants and Agreements System Overview](#) page.

Section 4019 of the Agriculture Improvement Act of 2018 (Pub.L.115-334) requires the Administrator of the Food and Nutrition Service, in consultation with the Director of the National Institute of Food and Agriculture, to annually submit a report to Congress on the level of coordination between the nutrition education and obesity prevention program (a.k.a. Supplemental Nutrition Assistance Program – Education, (SNAP-Ed)), EFNEP, and any other nutrition education program administered by the Department of Agriculture.

See the [USDA NIFA home page for EFNEP](#) for additional details of reporting requirements.

PART VII—AGENCY CONTACT

For questions regarding EFNEP projects/program, please contact:

Dr. Helen Chipman, National Program Leader
Institutes of Food Safety and Nutrition, Nutrition Division
National Institute of Food and Agriculture
U.S. Department of Agriculture
Telephone: (202) 701-3524
Email: helen.chipman@usda.gov

Dr. Carinthia Cherry, National EFNEP Coordinator
Institutes of Food Safety and Nutrition, Nutrition Division
National Institute of Food and Agriculture
U.S. Department of Agriculture
Email: carinthia.cherry@usda.gov

For administrative questions relating to the completion of the grants.gov forms please contact:

Bridget Zeller, Senior Grants Management Specialist
OGFM/National Institute of Food and Agriculture
U.S. Department of Agriculture
Telephone: (816) 401-8219
Email: capacitygrantquestions@usda.gov

PART VIII—OTHER INFORMATION

The USDA NIFA home page for the EFNEP is: <https://nifa.usda.gov/program/expanded-food-and-nutrition-education-program-efnep>.

APPENDIX A

UNITED STATES DEPARTMENT OF AGRICULTURE
 National Institute of Food and Agriculture
 FY 2022 Distribution of Expanded Food Nutrition Education Program (EFNEP) Funding
 Authorized Under the Smith-Lever Act, Section 3(d)
 Appendix A – Final

| Recipient Name | DUNS Number | State | Allocation |
|--------------------------------------------------------------------------------------------|--------------------|--------------|-------------------|
| UNIVERSITY OF ALASKA FAIRBANKS GRANTS & CONTRACTS | 615245164 | AK | \$265,775 |
| AUBURN UNIVERSITY | 066470972 | AL | 2,015,126 |
| ALABAMA A & M UNIVERSITY | 079121448 | AL | 118,785 |
| TUSKEGEE UNIVERSITY | 128214178 | AL | 118,785 |
| UNIVERSITY OF ARKANSAS SYSTEM HISTORIC BLACK COLLEGE UNIVERSITY | 627198211 | AR | 123,857 |
| UNIVERSITY OF ARKANSAS SYSTEM DIVISION OF AGRICULTURE OF THE UNIVERSITY OF ARKANSAS | 039796771 | AR | 1,319,523 |
| AMERICAN SAMOA COMMUNITY COLLEGE | 854990793 | AS | 104,168 |
| UNIVERSITY OF ARIZONA | 961605172 | AZ | 755,912 |
| REGENTS OF THE UNIVERSITY OF CALIFORNIA, THE DIVISION OF AGRICULTURE AND NATURAL RESOURCES | 080668243 | CA | 3,824,613 |
| COLORADO STATE UNIVERSITY PRESIDENT'S OFFICE AT COLORADO STATE UNIVERSITY | 829068126 | CO | 687,520 |
| UNIVERSITY OF CONNECTICUT OFFICE SPONSORED PROGRAMS | 614209054 | CT | 552,083 |
| UNIVERSITY OF THE DISTRICT OF COLUMBIA U D C | 137460275 | DC | 114,080 |
| DELAWARE STATE UNIVERSITY | 114337629 | DE | 104,460 |
| UNIVERSITY OF DELAWARE | 059007500 | DE | 313,297 |
| FLORIDA A&M UNIVERSITY | 623751831 | FL | 230,986 |
| UNIVERSITY OF FLORIDA DIVISION OF SPONSORED RESEARCH | 969663814 | FL | 2,343,424 |
| FORT VALLEY STATE UNIVERSITY | 073459083 | GA | 172,771 |
| UNIVERSITY OF GEORGIA SPONSORED PROJECTS ADMINISTRATION | 619003127 | GA | 2,288,487 |
| UNIVERSITY OF GUAM | 779908151 | GU | 105,134 |
| UNIVERSITY OF HAWAII SYSTEMS COLLEGE OF TROPICAL AGRICULTURE & HUMAN RESOURCES | 930124792 | HI | 352,666 |
| IOWA STATE UNIVERSITY OF SCIENCE AND TECHNOLOGY IOWA STATE UNIVERSITY | 005309844 | IA | 972,643 |
| REGENTS OF THE UNIVERSITY OF IDAHO UNIVERSITY OF IDAHO | 075746271 | ID | 397,104 |
| UNIVERSITY OF ILLINOIS BOARD OF TRUSTEES OF THE UNIVERSITY OF ILLINOIS, THE | 041544081 | IL | 2,251,797 |
| PURDUE UNIVERSITY | 072051394 | IN | 1,319,386 |

| Recipient Name | DUNS Number | State | Allocation |
|----------------------------------------------------------------------------------------------------------------------|--------------------|--------------|-------------------|
| KANSAS STATE UNIVERSITY PRE-AWARDS SERVICES | 929773554 | KS | 777,973 |
| KENTUCKY STATE UNIVERSITY | 071317788 | KY | 134,189 |
| UNIVERSITY OF KENTUCKY | 007400724 | KY | 1,716,021 |
| SOUTHERN UNIVERSITY AGRICULTURAL & MECHANICAL COLLEGE SOUTHERN UNIVERSITY AGRICULTURAL RESEARCH AND EXTENSION CENTER | 786908579 | LA | 136,019 |
| LOUISIANA STATE UNIVERSITY LSU AGRICULTURAL CENTER | 783201833 | LA | 1,899,790 |
| UNIVERSITY OF MASSACHUSETTS OFFICE OF GRANT & CONTRACT ADMINISTRATION | 153926712 | MA | 1,064,322 |
| UNIVERSITY OF MARYLAND EASTERN SHORE UMES | 082611302 | MD | 123,568 |
| UNIVERSITY OF MARYLAND COLLEGE OF AGRICULTURE AND NATURAL RESOURCES | 837696475 | MD | 930,504 |
| UNIVERSITY OF MAINE SYSTEM RESEARCH & SPONSORED PROGRAM | 186875787 | ME | 505,659 |
| MICHIGAN STATE UNIVERSITY | 193247145 | MI | 1,926,674 |
| REGENTS OF THE UNIVERSITY OF MINNESOTA OFFICE SPONSORED PROJECTS ADMINISTRATION | 555917996 | MN | 1,082,209 |
| LINCOLN UNIVERSITY | 071970164 | MO | 138,981 |
| UNIVERSITY OF MISSOURI SYSTEM CURATORS OF THE UNIVERSITY OF MISSOURI | 153890272 | MO | 1,626,730 |
| NORTHERN MARIANAS COLLEGE | 854851201 | MP | 103,688 |
| ALCORN STATE UNIVERSITY EDUCATIONAL BUILDING CORPORATION, THE | 075084897 | MS | 128,074 |
| MISSISSIPPI STATE UNIVERSITY | 075461814 | MS | 1,742,103 |
| MONTANA STATE UNIVERSITY, INC MONT ST UNIV/GRANTS & CONTRACT | 625447982 | MT | 387,571 |
| NORTH CAROLINA AGRICULTURAL AND TECHNICAL STATE UNIVERSITY NORTH CAROLINA A&T STATE UNIVERSITY | 071576482 | NC | 169,851 |
| NORTH CAROLINA STATE UNIVERSITY | 042092122 | NC | 2,623,372 |
| NORTH DAKOTA STATE UNIVERSITY | 803882299 | ND | 423,273 |
| BOARD OF REGENTS OF THE UNIVERSITY OF NEBRASKA UNIVERSITY OF NEBRASKA | 555456995 | NE | 619,146 |
| UNIVERSITY SYSTEM OF NEW HAMPSHIRE UNH COOPERATIVE EXTENSION | 111089470 | NH | 329,019 |
| RUTGERS, THE STATE UNIVERSITY OF NEW JERSEY RUTGERS, THE STATE UNIVERSITY OF NEW JERSEY | 030501568 | NJ | 1,172,195 |
| NEW MEXICO STATE UNIVERSITY OFFICE OF SPONSORED PROGRAMS | 173851965 | NM | 610,813 |
| NEVADA SYSTEM OF HIGHER EDUCATION UNIVERSITY OF NEVADA, RENO | 146515460 | NV | 307,813 |
| CORNELL UNIVERSITY OFFICE OF SPONSORED PROGRAMS | 872612445 | NY | 3,511,583 |
| CENTRAL STATE UNIVERSITY | 008873747 | OH | 175,381 |

| Recipient Name | DUNS Number | State | Allocation |
|----------------------------------------------------------------------------------------|--------------------|--------------|---------------------|
| COOPERATIVE STATE RESEARCH, EDUCATION, AND EXTENSION SERVICE, THE O S U EXTENSION | 175373752 | OH | 2,314,403 |
| LANGSTON UNIVERSITY | 071222780 | OK | 127,311 |
| OKLAHOMA STATE UNIVERSITY | 049987720 | OK | 1,133,570 |
| OREGON STATE UNIVERSITY | 053599908 | OR | 622,296 |
| PENNSYLVANIA STATE UNIVERSITY, THE PENN STATE | 003403953 | PA | 2,753,533 |
| COLLEGE OF MICRONESIA LAND GRANT PROGRAM | 854812422 | PNI | 108,579 |
| PUERTO RICO AGRICULTURAL EXTENSION | 176086184 | PR | 1,490,668 |
| UNIVERSITY OF RHODE ISLAND CONTROLLERS OFFICE | 144017188 | RI | 390,826 |
| SOUTH CAROLINA STATE UNIVERSITY ACADEMIC AFFAIRS | 626143457 | SC | 135,158 |
| CLEMSON UNIVERSITY | 042629816 | SC | 1,601,176 |
| SOUTH DAKOTA STATE UNIVERSITY | 929929743 | SD | 467,219 |
| TENNESSEE STATE UNIVERSITY | 108814179 | TN | 147,596 |
| UNIVERSITY OF TENNESSEE UT AGRICULTURE EXTENSIONS SERVICE | 134399448 | TN | 2,046,001 |
| PRAIRIE VIEW A & M UNIVERSITY | 138170220 | TX | 291,965 |
| TEXAS A&M AGRILIFE EXTENSION SERVICE | 781568837 | TX | 4,500,380 |
| UTAH STATE UNIVERSITY USU | 072983455 | UT | 423,184 |
| VIRGINIA STATE UNIVERSITY | 074744624 | VA | 138,740 |
| VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY | 003137015 | VA | 1,755,216 |
| UNIVERSITY OF THE VIRGIN ISLANDS | 090003765 | VI | 103,326 |
| UNIVERSITY OF VERMONT & STATE AGRICULTURAL COLLEGE UNIVERSITY OF VERMONT | 066811191 | VT | 322,095 |
| WASHINGTON STATE UNIVERSITY WSU EXTENSION AND CAHNRS | 959235664 | WA | 826,635 |
| UNIVERSITY OF WISCONSIN SYSTEM UNIVERSITY OF WISCONSIN EXTENSION | 003255648 | WI | 1,059,244 |
| WEST VIRGINIA STATE UNIVERSITY WEST VIRGINIA STATE UNIVERSITY RESEARCH AND DEVELOPMENT | 874797876 | WV | 114,051 |
| WEST VIRGINIA UNIVERSITY | 929332658 | WV | 1,030,470 |
| UNIVERSITY OF WYOMING SPONSORED PROGRAMS | 069690956 | WY | 278,135 |
| Payment to States | | | \$69,400,680 |
| Federal Administration | | | 599,320 |
| Total Appropriation | | | \$70,000,000 |