



National Institute of Food and Agriculture
U.S. DEPARTMENT OF AGRICULTURE

Tribal Colleges Extension Program - Special Emphasis

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Application Deadline - June 30, 2023 5:00pm EDT



Purpose of Today's Webinar

- Discuss the TCEP-SE RFA
- Outline important pieces of the RFA
- Answer any questions that stakeholders may have

Request for Application

- Applications are due on **June 30, 2023 at 5:00pm Eastern Time**
 - Submitted through grants.gov
- Total Funding Available in FY 2023 - \$ 1,000,000
- Grant Duration - 24 to 36 Months
- Program Code - NK
- Maximum award amount - \$200,000

Purpose

The purpose of the TCEP-SE is to enable 1994 institutions to deliver science-based, culturally relevant extension education programs designed to address public needs and improve quality of life. It is intended to be a component of the applicant 1994 institution's land-grant roadmap or strategic planning process.

Priorities

Priorities should reflect NIFA's national critical needs areas:

1. Development of sustainable energy
2. Increased global food security
3. Adaptation of agriculture and natural resources to global climate change
4. Reduction of childhood and adolescent obesity
5. Improve food safety

Project Type

Single-Function Extension Projects

Conduct programs and activities that deliver science-based knowledge and informal educational programs to people, enabling them to make practical decisions.

Projects address one or more of the following strategic actions:

- a) Support informal education to increase food and agricultural literacy of youth and adults;
- b) Promote science-based agricultural literacy by increasing understanding and use of food and agricultural science data, information, and programs;

Project Type

- c) Build science-based capability in people to engage audiences and enable informed decision making;
- d) Develop new applications of instructional tools and curriculum structures that increase technical competency and ensure global competitiveness;
- e) Offer non-formal learning programs that increase accessibility to new audiences at the rate at which new ideas and technologies are tested and/or developed at the community-scale;
- f) Develop programs that increase public knowledge and citizen engagement leading to actions that protect or enhance the nations' food supply, agricultural productivity, environmental quality, community vitality, and/or public health and well-being.

Grant Type

Standard Grant

A Standard Grant supports targeted original scientific Education/Teaching, Extension, or Integrated Projects.

The project is executed without the requirement of sharing grant funds with other project partners.



Eligibility

Aaniiih Nakoda College
Blackfeet Community College
Chief Dull Knife College
College of the Muscogee Nation
Fond du Lac Tribal and Community College
Haskell Indian Nations University
Institute of American Indian Arts
Lac Courte Oreilles Ojibwa Community College
Little Big Horn College
Navajo Technical University
Northwest Indian College
Oglala Lakota College
Red Lake Nation College
Salish Kootenai College
Sisseton Wahpeton College
Southwestern Indian Polytechnic Institute
Tohono O'odham Community College
United Tribes Technical College

Bay Mills Community College
Cankdeska Cikana Community College
College of the Menominee Nation
Dine' College
Fort Peck Community College
Ilisagvik College
Keweenaw Bay Ojibwa Community College
Leech Lake Tribal College
Little Priest Tribal College
Nebraska Indian Community College
Nueta Hidatsa Sahnish College

Saginaw Chippewa Tribal College
Sinte Gleska University
Sitting Bull College
Stone Child College
Turtle Mountain Community College
White Earth Tribal and Community College



Cost Sharing or Matching

No Match Required

Application

- Project Summary (PS)/Abstract - must show how the project goals align with the project goals of the TCEP-SE
- Project Narrative*
- Senior/Key Person Profile (Expanded)
 - Biographical Sketch for the PD
 - Current and Pending Support for the PD for ongoing projects and pending proposals.
- Personal Data – voluntary and confidential
- Budget*
- Data Management Plan*
- Supplemental Information Form
 - Conflict of Interest (COI) list is required for each Senior/Key Person
 - Representation Regarding Felony Conviction and Tax Delinquent State for Corporate Applicants
- Funding Restrictions : *No Indirect Cost (IDC). IDC is not authorized for this RFA.*

Project Narrative

The PN must not exceed 15 1.5 spaced pages of written text, inclusive of figures and tables. The PN must include all the following:

•Introduction and Justification

- Include a clear statement of the long-term goal(s) of the proposed project.
- Summarize the body of knowledge or other past activities that substantiate the need for the proposed project.
- Describe ongoing or recently completed significant activities that relate to the proposed project including the work of key project personnel.
- Include a statement explaining how the project aligns with one or more of the USDA Strategic Plan FY 2022-2026 Strategic Goals and meet the unique needs of the target audience(s).

•Objectives

- All applications must include a statement(s) of specific aims of the proposed effort in clear, concise, complete, and logically arranged terms.

Project Narrative

- **Extension Plan and Timetable.**

- The activities proposed to achieve each objective must be clearly stated.
- Describe how the project activities will complement the TCEP Capacity award.
- Provide details on who will carry out the work and their timeframe for completing each part of the project.
- The proposal timetable should include all important activities as a function of time for the entire project and include the key personnel responsible for each task.

- **Community and Audience.**

- Provide evidence that the PD and Extension Educator have met with the tribe, stakeholders or an advisory group and understand the needs and concerns of the community.

- **Statement of the Potential for Public Good in Indian Country.**

- The public good describes spillover benefits accrued to the entire community beyond the program participants.

Project Narrative

- **Collaborative Relationships**

- Detail any collaborative work or plans for cooperation with a Federally Recognized Tribes Extension Program, 1862 cooperative extension, Tribal outreach offices or other entities.

- **Project Review and Evaluation**

- The project review is an assessment of the project's value to stakeholders and should describe how quantitative metrics and success stories will be captured to demonstrate the impact of this project on the TCEP Capacity award.
- Describe the clear internal evaluation plan which outlines measures and methods for collecting and analyzing primary outcomes and impacts, including metrics/indicators, to determine the extent to which the stated objectives have been achieved.

Project Narrative

- **Response to Previous Review** (if applicable). For resubmitted applications, a one-page response that addresses the concerns raised by the previous panel review and must:
 - Be titled “Response to Previous Review”;
 - Contain the previous proposal number under the title;
 - Include an explanation of how the resubmitted application has addressed the previous review panel summary.
- The one-page “Response to Previous Review” does not count against the 15-page limit of the Project Narrative.

Project Narrative

• **Additional Attachments**

- Attach a bibliography of any references cited in the Project Narrative
- Attach Facilities & Other Resources - Identify the facilities to be used
- Attach Equipment - List the major equipment currently available for this project and, if appropriate, the location.

Budget

- Submit a budget for each year of the grant award and a cumulative budget.
- **Budget Narrative** – A detailed budget narrative should be provided for each project year and for the cumulative budget.
- **Travel Costs** - Include travel costs for the PD and other key staff members to attend at least one PD meeting each year.
- **Funding Restrictions** - No Indirect Cost (IDC). IDC is not authorized for this RFA.

Data Management Plan

A DMP is required for this program. Applicants should clearly articulate how the PD plans to manage and disseminate the data generated by the project.

- The DMP is limited to two pages and must address the following:
 - Describe the type of data and how it will be generated;
 - Estimate how the data will be preserved and the planned retention period;
 - Describe your data access and sharing procedures during and after the grant;
 - State the party or parties who will ensure DMP implementation and provide a contingency plan in case key personnel leave the project.

NIFA'S Evaluation Process

NIFA evaluates each application in a two-part process.

1. Application screening to ensure application meets the administrative requirements in the RFA. All administrative requirements must be met in order for the application to proceed to the next level of review.
2. A scientific peer-review process used to technically evaluate applications that have met the administrative requirements using a review panel.

Scientific Peer Review Process

- NIFA selects reviewers for the review panel based upon their training and experience (Panelist).
- After each peer review panel has completed its deliberations, NIFA program staff will recommend that your project is either approved for support from currently available funds or declined due to insufficient funds or unfavorable review.
- NIFA takes extreme care to prevent any actual or perceived conflicts of interest that may influence the review or evaluation.

Evaluation Criteria

NIFA will use the following criteria to evaluate this RFA:

1. The reviewer summarizes how well the application addressed each evaluation criterion.
2. The reviewer then evaluates the overall likelihood that the project will have significant outcome and impact.

Applications are evaluated primarily for overall merit, with emphasis placed on the proposed approach to advance the quality of outreach extension using sound program management and strong cooperative linkages in order to build institutional capacity. The criteria below are not equal in merit but are listed in descending order of importance:

1. Potential for Advancing the Quality of Outreach/Extension
2. Proposed Approach and Cooperative Linkages
3. Institutional Capability and Capacity-Building
4. Key Personnel
5. Budget and Cost-Effectiveness



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Questions?

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