

Notes and Instructions for Pre-application Executive Summary

Do NOT include this instruction page with your pre-application!

Notes on Co-Project Directors and Co- Investigators

As stated in the definitions at the end of the Request for Pre-Applications, the Project Director (PD) is that person who is legally responsible for ensuring that project funds are used to accomplish the project objectives. A Co-Project Director (Co-PD) is someone who could assume those responsibilities in the event that the PD has to step out of that role prior to completion of the term of the project. Bear in mind when listing Co-PDs that NIFA makes awards to institutions, not individuals. In most cases, the institution receiving an award will not want to transfer the award to another institution, so the most realistic persons to list as Co-PDs are those who are at the same institution as the PD. **Please list no more than 3 Co-PDs.** Scientists who will have the main responsibility for achieving specific objectives should be listed as Co - Investigators (CI) These scientists have the same status as a Co-PD in terms of recognition of value to the project. These individuals are not, however, in a position to assume the responsibilities of the PD.

Note that if you do not yet have your full team identified, you may list roles you plan to fill, such as “plant physiologist, ” or “community representative, ” in the Expertise column in the table. This will give reviewers a sense of what the full team will look like. In this case, you may list the desired expertise or system component represented and just put TBD in the other boxes.

You will have 7 pages to list biographic information about team members in the appropriate Appendix. It will up to your team to decide how to use those seven pages. You may include short bios of all team members, or you may choose to give more complete bios of a few key team members. Keep in mind that bios will be used as reference material for reviewers during their evaluations.

Executive Summary

1. **Project Title:**
2. **Project type:** (CAP, SREP, Strategic Planning or Grant Planning)
3. **Estimated amount of funding to be requested:**
4. **One to three keywords from Appendix IV:**

5. Program Staff: (expand this table as necessary)

Role	Name	Title	Institution	Expertise (5 words max.)
PD				
Co-PD (max of 3)				
Co-Investigator (CI)				
Collaborator				
Persons TBD				

6. **Outreach plan summary:** (Maximum 100 words)
7. **Project Transdisciplinarity:** (Maximum 100 words) Describe how the project fulfills the requirements for a transdisciplinary approach to systems science.