



NIFA PARTNERSHIP AWARD NOMINATION FORM

INSTRUCTIONS

PURPOSE

To annually recognize exemplary work from a team or individual at a Land-grant University or other cooperating institution or organization supported by the National Institute of Food and Agriculture (NIFA). The NIFA Partnership Awards Program will allow recognition of outstanding contributions in support of the NIFA mission and USDA Strategic Goals or Priorities that provide an outcome that positively impacts agriculture, the environment, communities, or people.

ELIGIBILITY

To be eligible for these awards, nominees must be from a Land-grant University or other cooperating institution or organization supported by NIFA. The program, project, or accomplishment described must be supported by NIFA funding. All nominations must be related to programs or projects that demonstrated measurable and continuing accomplishments, achievements, and/or impacts within the past three years.

For team awards, all members of the team **must** have played a substantial or significant role or made a significant contribution to the work of the project or program. Teams are limited to 20 members.

NIFA employees are not eligible to submit nominations but can be a part of a nomination submitted by a partner institution.

There can be a maximum of two nominations total (combined total across all categories) from any one institution, meaning the entire institution – including research, education, and extension as part of one entire institution.

CATEGORY OF ACCOMPLISHMENT Nominations will be accepted in any of the following five categories:

Category I	<i>Mission Integration of Research, Education, or Extension</i>
Category II	<i>Multistate Efforts</i>
Category III	<i>Innovative Programs and Projects</i>
Category IV	<i>Effective and Efficient Use of Resources</i>
Category V	<i>Program Improvement through Global Engagement</i>

SELECTION CRITERIA

- Accomplishments must support one of the USDA Strategic Goals or Priorities.
- See the NIFA Partnership Awards guidance for complete selection criteria information.

CITATION REQUIREMENTS

- The citation may not exceed 25 words in length.
- The citation should briefly explain the accomplishment and result achieved; it should focus on the action and result, rather than the level of effort or teamwork.

The following are examples of acceptable and unacceptable citations:

Acceptable: For implementing a new survey for past MNO program awardees to determine success of projects and return on investment.

Acceptable: For working collaboratively to transition the XYZ Program from the ABC agency to NIFA.

Unacceptable: For exceptional teamwork and commitment in the development of a performance accountability tracking service.

NOMINATION PROCEDURES

Nominations must consist of the following:

- A completed NIFA Partnership Award Nomination Form; and
- Justifications must clearly and concisely address the selection criteria shown above and include brief but specific documentation of the substantial or significant role of **each** team member. Team award nominations are limited to a **maximum of 20** members including the team lead. Nominations listing more than 20 members will be disqualified.
- All nominations must be approved and endorsed by the Dean, Director, or Administrator for the lead institution(s). Team awards do not need the signature of the Dean, Director, or Administrator of every person on the team, but at least one Dean or Director must vouch for all team members and must sign the nomination form signifying approval of the nomination of all team members involved. See the NIFA Partnership Awards guidance for a complete description of nomination procedures.
- All signed nomination forms must be submitted by **April 1, 2022**, via email using scanned files that have been saved as .pdf or .jpg files to performance@ars.usda.gov. Please include "NIFA Partnership Award Nomination" in the email subject line.



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1. NOMINEE INFORMATION		
Recognition Type:		INDIVIDUAL GROUP
Individual or Team Name <i>(Include the exact name to be shown on the award. If a team, provide a team name and include each team member's name on the next page of this form.)</i>	Institution Name <i>(If a team, provide a name and institution for the lead team member)</i>	
Phone	Fax	Email
Name of National Program Leader affiliated with program or project		
Period Covered From Date:		To Date:

2. CATEGORY OF ACCOMPLISHMENT	
<p style="text-align: center;">I. Mission Integration or Research, Education, or Extension</p> <p style="text-align: center;">II. Multistate Efforts</p> <p style="text-align: center;">III. Innovative Programs and Projects</p>	<p style="text-align: center;">IV. Effective and Efficient Use of Resources</p> <p style="text-align: center;">V. Program Improvement through Global Engagement</p>
USDA Strategic Goals and Priorities <i>Select the USDA strategic goal or USDA priority that this nomination supports</i>	
<p>Strategic Goal 1 - Ensure USDA programs are delivered efficiently, effectively, and with integrity and a focus on customer service.</p> <p>Strategic Goal 2 - Maximize the ability of American agricultural producers to prosper by feeding and clothing the world.</p> <p>Strategic Goal 3 - Promote American agricultural products and exports.</p> <p>Strategic Goal 4 - Facilitate rural prosperity and economic development.</p> <p>Strategic Goal 5 - Strengthen the stewardship of private lands through technology and research.</p> <p>Strategic Goal 6 - Foster productive and sustainable use of our National Forest System Lands.</p> <p>Strategic Goal 7 - Provide all Americans access to a safe, nutritious and secure food supply.</p> <p>Priority 1 - Addressing Climate Change via Climate Smart Agriculture & Forestry</p> <p>Priority 2 - Advancing Racial Justice, Equity and Opportunity</p> <p>Priority 3 - Creating More and Better Market Opportunities</p> <p>Priority 4 - Tackling Food and Nutrition Insecurity</p> <p>Priority 5 - Making USDA a Great Place to Work for Everyone</p>	



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5. NOMINATOR INFORMATION			
Name		Title & Institution	
Signature		Date	
Telephone	Fax		Email
Name & Title of Dean or Director (if not the nominator), PRINTED			Signature of Dean or Director