Agenda

- Reviewing adding a result
- Preparing to create a result
- Introducing the Annual Report Builder
- Summary of Release 4.2 and NRS next steps
- Reporting deadlines and submission processes
- Announcements and updates
- Terminology
- FAQs & Resources
- Q&A
The genetics of natural variation in photoperiodic flowering

Regents of the University of California

Approved as of 08/18/2021

Integrated activities

Is this an integrated research and extension activity? ARSERA Section 104, 201, and 203?

Yes

Brief description of what makes this an integrated activity (3-2 sentences):

Location: Universities and Land Grant institutions.

Research Effort Categories

Amount of effort allocated to:

<table>
<thead>
<tr>
<th>Category</th>
<th>Basic</th>
<th>Applied</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>#</td>
<td>10%</td>
<td>90%</td>
<td>100%</td>
</tr>
</tbody>
</table>

Animal Health Percentage

Percent: 0%

Multistate Activities

Is this a multistate activity? ARSERA Section 104 and 207?

No

Classifications

Knowledge Area:

<table>
<thead>
<tr>
<th>Knowledge Area</th>
<th>Subject of Investigation</th>
<th>Field of Science</th>
<th>Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>104 - Alternative Uses of Land</td>
<td>0176 - Annual grasses, other</td>
<td>0160 - Ecology</td>
<td>58%</td>
</tr>
<tr>
<td>113 - Appraisal of Soil Resources</td>
<td>0210 - Arid lands and botanical gardens</td>
<td>0160 - Ecology</td>
<td>58%</td>
</tr>
</tbody>
</table>

Assurances

Are human subjects involved?

Yes

Is the project exempt from Federal regulations?

No

Exemption #

- No

IRB approval date

- 0000.00

Are vertebrate animals used?

Yes

USDA-ARS approval date

03/24/2011

This performing organization agrees to assume primary responsibility for complying with the Animal Welfare Act (7UC. 3101-3106), Public Law 89-544, 1966, as amended, and the regulations promulgated thereunder by the Secretary of Agriculture in 9CFR Parts 2.1, 2.2, and 2.4. In the case of domesticated farm animals housed under farm conditions, the organizations shall adhere to the principles stated in the Guide for the Care and Use of Agricultural and Veterinary, Society for the Prevention of Cruelty to Animals, 1985.

Additional Resources

DMS Control No: R55A-00205

Signatures: 09/06/2022
Adding Results Form

<table>
<thead>
<tr>
<th>Result Item</th>
<th>Required</th>
<th>Rules and Character Limits</th>
<th>Approximate Word Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fiscal Year</td>
<td>Yes</td>
<td>Must choose a year</td>
<td>N/A</td>
</tr>
<tr>
<td>In 2-3 sentences, briefly describe the issue or problem that your project addresses</td>
<td>Yes</td>
<td>8,000 characters</td>
<td>1,304</td>
</tr>
<tr>
<td>Briefly describe in non-technical terms how your major activities helped you achieve, or make significant progress toward, the goals and objectives described in your non-technical summary.</td>
<td>Yes</td>
<td>8,000 characters</td>
<td>1,304</td>
</tr>
<tr>
<td>Briefly describe how your target audience benefited from your project’s activities.</td>
<td>Yes</td>
<td>8,000 characters</td>
<td>1,304</td>
</tr>
<tr>
<td>Briefly describe how the broader public benefited from your project’s activities.</td>
<td>Yes</td>
<td>8,000 characters</td>
<td>1,304</td>
</tr>
<tr>
<td>“Nothing significant to report” checkbox</td>
<td>Optional</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Comments</td>
<td>Optional unless “nothing significant” checked</td>
<td>8,000 characters</td>
<td>1,304</td>
</tr>
</tbody>
</table>
Annual Report Builder – Home

- Features
  - Search (core project data including title, accession number, department, knowledge area)
  - Search by fiscal year
  - Filter by report status (Draft, Submitted, Org Review, NIFA Review)
Annual Report Builder – Executive Summary

• Features
  • Table of contents for easy navigation, will remained pinned in the same place as a user scrolls
  • “Breadcrumb” navigation
  • Responsive word count
Annual Report Builder – Research Projects View

• Features
  • Organized by Critical Issue
  • Project Director listed and key stats included in project overview.
Release 4.2 Summary

Last week’s release saw several key features integrated into the NRS application including:

• **Add results** – New features enable users to record key findings from their research and extension activities. Users will now be able to add, edit, view, and submit results for approval within NRS. As a reminder, NIFA has moved due dates forward by one month for Results (previously referred to as progress reports) and the Annual Report of Accomplishments and Results (for Plan of Work only). For more information on upcoming deadlines, please review our [Reporting Fact Sheet here](#).

• **Email notifications** – Incorporating feedback from the LGUs and NIFA, the NRS now sends email notifications that alert users to important changes in project/program status. For example, Project Directors and Organizational Administrators will be notified that a project has been approved or deferred.

• **Project/Program dashboard improvements** – Additional improvements to the project/program dashboard enable users to filter and search by Knowledge Area to more easily find projects/programs pertaining to a specific subject matter. Also, projects can now be searched by accession number and department name.

• **System and design improvements** – Through our ongoing user engagement through webinars, interviews, and working groups, we identified several design improvements for the application including a new, reorganized design to the project view and more intuitive button features. As the application continues to be developed, additional refinements will be made based on feedback from our user community.
December

INTRODUCE Results module & process
OPEN Q&A to address outstanding LGU questions and concerns
DISCUSS upcoming release details

January

INTRODUCE Add a result
REVIEW New projects/programs dashboard
OPEN Q&A to address outstanding LGU questions and concerns
DISCUSS upcoming release details

February

INTRODUCE Annual Report builder
REVIEW Results and Email
OPEN Q&A to address LGU questions and concerns
DISCUSS upcoming release details

March

INTRODUCE Annual Report submissions
REVIEW Annual Report builder
OPEN Q&A to address outstanding LGU questions and concerns
DISCUSS upcoming release details

April

INTRODUCE Notifications and project logs
REVIEW Annual Report submissions
OPEN Q&A to address outstanding LGU questions and concerns
DISCUSS upcoming release details

May

INTRODUCE Other POW reporting features
REVIEW Notifications & logs
OPEN Q&A to address outstanding LGU questions and concerns
DISCUSS upcoming release details
## Reporting Activities & Deadlines

<table>
<thead>
<tr>
<th>Report type</th>
<th>System</th>
<th>Rationale</th>
<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMPLETING Research and Final Reports</td>
<td>REEport</td>
<td>For projects with an end date on or before September 30, 2021: Project Directors will complete final reports in REEport per usual.</td>
<td>90 days after the close of the project. Latest March 1st.</td>
</tr>
<tr>
<td>CONTINUING Research Reports</td>
<td>NRS</td>
<td>For projects and programs continuing into FY 2022: All reporting activities will be completed in NRS. All capacity-funded activities will report their results in NRS for the following funding sources:</td>
<td>April 1st</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Hatch (Regular)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Hatch Multistate</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Evans-Allen (Section 1445)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Smith-Lever</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• 1890 Extension (Section 1444)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Animal Health and Disease Research</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• McIntire-Stennis,</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Renewable Resources Extension Act (RREA).</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>If you are not seeing your continuing project within the NRS, please reach out to <a href="mailto:pow@usda.gov">pow@usda.gov</a></td>
<td></td>
</tr>
<tr>
<td>Research Financial Reporting</td>
<td>REEport / manual</td>
<td>Financial reporting guidance will be forthcoming, but institutions should anticipate the same requirements as previous years for all projects closing out.</td>
<td>February 1st</td>
</tr>
</tbody>
</table>

---
<table>
<thead>
<tr>
<th>Report type</th>
<th>System</th>
<th>Rationale</th>
<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Extension Program Reporting</td>
<td>NRS</td>
<td>All extension programs will submit results in tandem with the Annual Report of Accomplishments and Results.</td>
<td>April 1st</td>
</tr>
<tr>
<td>Extension Financial Reporting</td>
<td>Manual</td>
<td>Financial reporting guidance will be forthcoming and tie into programmatic level funding.</td>
<td>Only collected for youth expenditures</td>
</tr>
<tr>
<td>Annual Report of Accomplishments and Results (POW)</td>
<td>NRS</td>
<td>A streamlined format is being designed in NRS that will allow top-line achievements to be entered for critical issues and incorporate highlights from all research projects and extension programs results, eliminating redundant data calls and data entry.</td>
<td>May 2nd.</td>
</tr>
<tr>
<td>OGFM Supplemental</td>
<td>Manual</td>
<td>This process is also being streamlined to reduce redundant processes. The new questions in the research and extension programs that fall under Plan of Work will provide important data for this reporting. In turn the broader financial reporting will address questions about meeting threshold amounts for multistate and integrated projects as required.</td>
<td>June 1st</td>
</tr>
<tr>
<td>Plan of Work (POW in the Institutional Profile)</td>
<td>TBD</td>
<td>The yearly update to the Plan of Work is still slated to be completed in the Institutional Profile; however, further guidance on how to update and maintain the Critical Issues in that update will be forthcoming as we add features in NRS to manage them.</td>
<td>TBD but after the Annual Report.</td>
</tr>
</tbody>
</table>
### Terminology as We Transition

<table>
<thead>
<tr>
<th>Old Term</th>
<th>New Term</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Report of Accomplishments and Results (sometimes referred to as</td>
<td>Annual Report of Accomplishments and Results</td>
<td>This satisfies one of the several reporting requirements for the Plan of Work and the AREERA statute.</td>
</tr>
<tr>
<td>the Federal Report)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Progress Report (often referred to as the Annual report or annual</td>
<td>Results</td>
<td>Applies to both Research and Extension for all capacity. This satisfies progress and performance reporting.</td>
</tr>
<tr>
<td>progress report and only covers research in REEport)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Final Report (often referred to as the final technical report and only</td>
<td>Results</td>
<td>The last one submitted when the project closes. This satisfies the final reporting requirement for close out purposes.</td>
</tr>
<tr>
<td>covers research in REEport)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Export</td>
<td>Export All</td>
<td>The “export” term will only apply to situations where we pull all data from a page into a CSV file. It will not be used for an individual project document. This function will appear within the Projects/Programs dashboard as “Export All”. Users will be able to manually sort/filter within the Excel file.</td>
</tr>
<tr>
<td>N/A</td>
<td>Print</td>
<td>The “print” option will enable users to print exactly what appears on a page in a user-friendly way. This “print” option is not document export option, but it will connect with the browser print feature, which can. Most will support PDF and others can be added through add-on extensions. We will be helping make this a better experience as we move forward, but all fully-formatted information is now fully available.</td>
</tr>
</tbody>
</table>
Announcements and Updates

• OGFM Supplemental due June 1, 2022; as soon as AMD signs off on form, I will post it to the NRS page where the 1862 institutions can download it.

• Confirm that the research and extension directors who will need to approve the Annual Report of Accomplishments (POW) have access to NRS.

• Prepare you executive summaries and determine if you have updates to your Merit/Peer review and Stakeholder Input processes described in your FY2021 POW.
NRS Next Steps

**In Progress**

- Financial Module
- Annual Report Builder
- Improve export features
- Add KAs to dashboards
- Add NIMSS to existing multistate
- OGFM Supplemental
- Email notices
- Results editing and highlighting
- Annual Report submission
- Improve editor, spell check, word count
- Notifications and Project Logs

**Recently Completed**

- Results module
- Other Capacity
- NIMSS Data Migration
- Export research & extension initiations
- Improve classification saving
- Add updated date to the dashboard
- Projects/Program Dashboard
- Program of Research (POR)
- Accession number
- NIFA project views/filters
- NIFA role management
- NIMSS integration for multistate