Agricultural Extension at 1890
Land-Grant Institutions – Section 1444

Fiscal Year (FY) 2022 Request for Applications

APPLICATION DEADLINE: September 30, 2021
NATIONAL INSTITUTE OF FOOD AND AGRICULTURE; U.S. DEPARTMENT OF AGRICULTURE

Agricultural Extension at 1890 Land-Grant Institutions – Section 1444

INITIAL ANNOUNCEMENT

ASSISTANCE LISTING: formerly known as the Catalog of Federal Domestic Assistance (CFDA): This program is listed in the Assistance Listings under 10.512.

DATES: Applications must be received by 5:00 p.m. Eastern Time on September 30, 2021. Comments regarding this request for applications (RFA) are requested within six months from the issuance of this notice. Comments received after that date will be considered to the extent practicable.

STAKEHOLDER INPUT: The National Institute of Food and Agriculture (NIFA) seeks your comments about this RFA. We will consider all comments when we develop the next RFA for the program, if applicable, and we will use the input to meet the requirements of section 103(c)(2) of the Agricultural Research, Extension and Education Reform Act of 1998 (AREERA) (7 U.S.C. 7613(c)(2)). Submit written stakeholder comments by the deadline set forth in the DATES portion of this notice to policy@usda.gov. This email address is intended only for receiving comments regarding this RFA and not for requesting information or forms. In your comments, state you are responding to the Agricultural Extension at 1890 Land-Grant Institutions RFA.

EXECUTIVE SUMMARY: NIFA requests applications for the Agricultural Extension at 1890 Land-Grant Institutions Program (Section 1444) for fiscal year (FY) 2022 to support continuing agricultural and forestry extension activities at colleges eligible to receive funds under the Act of August 30, 1890 (26 Stat. 417–419, as amended; 7 U.S.C. 321–326 and 328 (“1890 Land-Grant Institutions”), including Tuskegee University, West Virginia State University and Central State University. Funds appropriated under this section shall be used for expenses of conducting extension programs and activities and for contributing to the retirement of employees subject to the provisions of the Act of March 4, 1940 (54 Stat. 30–40, as amended; 7 U.S.C. 331).

This RFA is being released prior to the passage of the FY 2022 appropriations bill. Enactment of continuing resolutions (CR) or an appropriations act may affect the availability or level of funding for this program. NIFA will make adjustments to the allocations once the FY 2022 appropriations are finalized. The amount available for support of this program in FY 2021 was $59,520,000. Appendix A of this RFA includes specific FY2021 distributions. NIFA will issue FY 2022 payments subject to the availability of funds and the applicant having met the previous year’s reporting requirements. Part III, B, identifies if matching is a requirement, and, if so, you should pay particular attention to the matching instructions included in Part IV, B, 4.

This notice identifies the objectives for Section 1444 project/program, the eligibility criteria for projects/program and applicants, and the application forms and associated instructions you need to apply for a Section 1444 grant.
2022 Updates

1. In FY20 and FY21, NIFA implemented a high-level budget submission process as a pilot program. After extensive review and participant feedback, NIFA will discontinue this pilot program effective immediately. Budgets and the SF424a will not be part of the FY22 application process. The SF424a has been removed from the application guide and the application packet in grants.gov. NIFA will continue to explore budgetary and performance elements that can be collected to meet agency needs.

2. FY22 reporting requirements will begin the transition from REEport to the NIFA Reporting System (NRS) for some programs. Please consult your program RFA for specific transition reporting requirements.
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PART I—FUNDING OPPORTUNITY DESCRIPTION

A. Legislative Authority and Background
Section 1444 of the National Agricultural Research, Extension and Teaching Policy Act of 1977 (NARETPA), enacted as Title XIV of Public Law 95–113 (The Food and Agriculture Act of 1977) on September 29, 1977, is also known as the Section 1444 Program. Section 1444 is codified at 7 U.S.C. 3221. This law provides the basis for federal funding for agricultural extension activities at 1890 Land-Grant Institutions, including Tuskegee University, West Virginia State University and Central State University.

Per US Code Title 7 Section 3221, funds in excess or deficit of the previous fiscal year are added or subtracted from each eligible institution’s allocation using a 20-40-40 calculation in the following manner:
1. 20% of the increase/decrease allotted in equal proportions to eligible institutions
2. 40% of the increase/decrease allotted to eligible institutions in proportion to the rural population within the state in which the institution resides, based on the last available census
3. 40% of the increase/decrease allotted to eligible institutions in proportion to the farm population within the state in which the institution resides, based on the last available census

Should an eligible institution’s allocation fall below a required minimum; reductions are made proportionately from the other eligible institutions

B. Purpose
The purpose of this funding is to support agricultural and forestry extension activities at 1890 Land-Grant Institutions, including Tuskegee University, West Virginia State University and Central State University.
PART II—AWARD INFORMATION

A. Available Funding
Subject to any FY 2022 Continuing Resolution, NIFA will distribute funds to the institutions according to the amounts allocated in FY 2021. NIFA will make adjustments to the allocations for FY 2022 once appropriations are finalized. The amount available for support of this program in FY 2021 was $59,520,000.

The Automated Standard Applications for Payment System (ASAP), https://www.fiscal.treasury.gov/asap/ operated by the Department of Treasury’s Bureau of the Fiscal Service, will be the payment system for all NIFA grant awards. For more information, please visit https://www.fiscal.treasury.gov/fsservices/gov/pmt/asap/asap_home.htm.

B. Type of Application
In FY 2022, submit applications to the Section 1444 Program as a “new” application.
PART III—ELIGIBILITY INFORMATION

A. Eligible Applicants
Only 1890 Land-Grant Universities may submit applications. Award recipients may subcontract to organizations not eligible to apply provided the subcontracts are necessary for the conduct of the project. Failure to meet an eligibility criterion by the time of application deadline may result in the application being excluded from consideration, or, even though an application may have been reviewed, will preclude NIFA from making an award.

B. Cost Sharing or Matching
Section 1449 of NARETPA (7 U.S.C. 3222d) states, “the State shall provide matching funds from non-federal sources. Such matching funds shall be for an amount equal to not less than ... 100 percent of the formula [grant] funds to be distributed to the eligible institution for fiscal year 2007 and each fiscal year thereafter. ... Notwithstanding [redistributing the funds], the Secretary may waive the matching funds requirement ... above the 50 percent level for any fiscal year for an eligible institution of a State if the Secretary determines that the State will be unlikely to satisfy the matching requirement.”

The Matching Funds Requirements for Agricultural Research and Extension Capacity Funds at 1890 Land-Grant Institutions, including Central State University, Tuskegee University and West Virginia State University, and at 1862 Land-grant Institutions in Insular Areas are published at 7 CFR 3419. 7 CFR 3419.1 defines “matching funds” as “funds from non-federal sources, including those made available by the State to the eligible institutions for programs or activities that fall within the purposes of agricultural research and cooperative extension under Sections 1444 and 1445 of NARETPA; the Hatch Act of 1887; and the Smith-Lever Act.” 7 CFR 3419 defines “non-federal sources” as “funds made available by the State to the eligible institution either through direct appropriation or under any authority (other than authority to charge tuition and fees paid by students) provided by a State to an eligible institution to raise revenue, such as gift acceptance authority or user fees.”

7 CFR 3419.6 states, “The required matching funds for the capacity programs must be used by an eligible institution for the same purpose as Federal award dollars: Agricultural research and extension activities that have been approved in the plan of work required under sections 1445(c) and 1444(d) of the National Agricultural Research, Extension, and Teaching Policy Act of 1977, section 7 of the Hatch Act of 1887, and section 4 of the Smith-Lever Act. For all programs, tuition dollars and student fees may not be used as matching funds.”

NIFA may consider and approve matching waiver requests above the 50 percent level. 7 CFR 3419.3, Limited Waiver Authority, and 7 CFR 3419.4, applications for waivers for both 1890 land-grant institutions and 1862 land-grant institutions in insular areas, address the criteria an institution must meet to be granted a waiver as well as the process and supporting documentation required for submitting a waiver. See Part IV § B.4. for additional instructions about how to request a waiver.
PART IV—APPLICATION AND SUBMISSION INFORMATION

A. Electronic Application Package
Submit only electronic applications via Grants.gov to NIFA in response to this RFA. We urge you to submit early to the Grants.gov system. For information about the pre-award phase of the grant lifecycle, see https://www.grants.gov/web/grants/learn-grants/grants-101/pre-award-phase.html

New Users of Grants.gov
Prior to preparing an application, we recommend the project director/principal investigator (PD/PI) first contact an authorized representative (AR, also referred to as Authorized Organizational Representative or AOR)\(^1\) to determine if the organization is prepared to submit electronic applications through Grants.gov. If not (e.g., the institution/organization is new to the electronic grant application process through Grants.gov), you must complete the one-time registration process PRIOR to submitting an application. The registration process can take as long as two weeks to complete. It is, therefore, critical to begin the process as soon as possible. To register, the AR should select “Register” in the top right corner of the Grants.gov web page (or go to https://www.grants.gov/web/grants/register.html).

Steps to Obtain Application Package Materials

To receive application materials:
1. You must download and install a version of Adobe Reader compatible with Grants.gov to access, complete, and submit applications. For basic system requirements and download instructions, see https://www.grants.gov/web/grants/applicants/search-opportunity-package.html. Grants.gov has a test package that will help you determine whether your version of Adobe Reader is compatible.

2. To obtain the application package from Grants.gov, go to https://www.grants.gov/web/grants/applicants/download-application-package.html and enter the funding opportunity number:

   Funding Opportunity Number: USDA-NIFA-10512-1444XXXX-22-0003

   in the appropriate box and click “Download Package.” From the search results, click “Download” to access the application package. A Grant Application Package is tied to a particular funding opportunity. Applications must be submitted ONLY to the particular funding opportunity to which the Grant Application Package is associated. The application package also contains the “NIFA Grants.gov Application Guide.” This guide contains an introduction and general Grants.gov instructions, additional information about the Grants.gov registration process, information about how to use a Grant Application Package in Grants.gov and instructions on how to complete the application forms.

\(^1\)The Authorized Representative (AR) must have the authority to represent and bind the organization for any agreement (i.e., the individual who is authorized to commit the awardee’s time and other resources to the project, to commit the awardee to comply with the terms and conditions of the award instrument including those set out herein, and to otherwise act for or on behalf of the awardee institution or organization).
If you require assistance to access the application package (e.g., downloading or navigating Adobe forms) or submitting the application, refer to resources available on the Grants.gov website (https://www.grants.gov/web/grants/applicants.html). Grants.gov assistance is also available at:

- Grants.gov customer support
  (800)518-4726 toll-free or (606)545-5035
  Business Hours: 24 hours a day, 7 days a week. Closed on federal holidays.
- Email: support@grants.gov


Have the following information available when contacting Grants.gov:

1. Funding opportunity number (FON)
2. Name of the agency to which you are applying
3. Specific area of concern

B. Content and Form of Application Submission

You should prepare electronic applications following Parts V and VI of the NIFA Grants.gov Application Guide. This guide is part of the corresponding application package (see Section A of this part). The following additional information is needed to prepare an application for this RFA. If there is a discrepancy between the two documents, the information contained in this RFA is overriding.

Note the attachment requirements (e.g., PDF) in Part III § 3 of the guide. Any proposals that are non-compliant with the requirements (e.g; content format, pdf file format, file restrictions, and no password protected files) will be at risk of being excluded from NIFA review. Partial applications will be excluded from NIFA review. We will accept subsequent submissions of an application until the established deadline in the RFA (see Part V § 2.1 of the NIFA Grants.gov Application Guide for further information).

For any questions related to the preparation of an application, review the NIFA Grants.gov Application Guide and the applicable RFA. If you need further assistance, contact:

a) Email: capacitygrantquestions@usda.gov
b) Business hours: Monday - Friday, 7 a.m. - 5 p.m. ET, excluding federal holidays.

Each grant application must contain the following:

1. “Application for Federal Assistance,” Form SF-424 R&R Cover Sheet
2. Key Contacts Forms
3. NIFA Supplemental Information Form
4. Attachment Form (including attachments in PDF format)
The NIFA Grants.gov Application Guide includes instructions for additional forms not needed for an application in response to this RFA. Complete and submit only the forms associated with the funding opportunity package and as instructed below.

1. **SF 424 R&R Cover Sheet**
   Information related to the questions on this form is available in Part V § 2 of the NIFA Grants.gov Application Guide. The following are additional instructions. Please note new instructions are included below for Field 5. The Organizational Information NIFA has included in Appendix A is based on FY2021 applications received for this program. If your organization intends to submit an application using information other than what appears in Appendix A, please contact us at capacitygrantquestions@usda.gov prior to submitting your application.

   a. **Field 1. Type of Submission** – Check “Application”.
   b. **Field 5. Applicant Information**
      1. Enter Legal Name of the Applicant as registered in the System for Awards Management (SAM) which appears in the first column of Appendix A to this RFA.
      2. Enter Organizational DUNS as it appears in SAM, and the second column of Appendix A to this RFA.
      3. Enter Department Name of Eligible Recipient, if applicable.
   c. **Field 8. Type of Application** – Enter “new”.
   d. **Field 11. Descriptive Title of Applicant’s Project** – Enter a short descriptive title, no more than 200 characters including spaces, of the project(s) being paid for with this grant. Do not use acronyms or any special characters.
   e. **Field 15. Estimated Project Funding** – For item a, enter your institution’s FY 2021 allocation as listed in Appendix A to this RFA.
   f. **Field 17. Complete Certification** - See Part V § 2.18 of the NIFA Grants.gov Application Guide for the required certifications and assurances (e.g., Prohibition Against Entities Requiring Certain Internal Confidentiality Agreements).

2. **Key Contacts Form**
   Information related to the questions on this form is available in Part VI § 4 of the NIFA Grants.gov Application Guide. These documents shall be completed and submitted in PDF format.

   a. **Contact 1 Project Role**: Enter the contact information for the 1890 Extension Administrator, or his or her designee.
   b. **Contact 2 Project Role**: Enter the contact information for the 1890 Extension Administrator’s designee, if applicable.
   c. **Contact 3 Project Role**: Enter the contact information for the Business Office Manager/Administrator.
   d. **Contact 4 Project Role**: Enter the contact information for the person responsible for drawdowns.
3. **Supplemental Information Form**

Information related to the questions on this form is available in Part VI § 1 of the NIFA Grants.gov Application Guide. The following are additional instructions.

   a. **Field 2. Program to which you are applying.** Enter the program code name (“Extension at 1890 Land-grant Colleges (Section 1444)”) and the program code (1444).

   b. **Field 8. Conflict of Interest List.** Do not attach a conflict of interest list.

4. **Attachment Form**

Information related to the questions on this form is available in Part VI § 5 of the NIFA Grants.gov Application Guide. The following are additional instructions.

   a. **Felony Convictions or Tax Delinquent Status** - See Part V § 4.12 of the NIFA Grants.gov Application Guide for instructions regarding mandatory Felony Convictions or Tax Delinquent Status. For Capacity programs, this mandatory information must be either included as an attachment in PDF and identified on the Attachment Form, or appropriately answered within the “Reps and Certs” section of your SAM.gov registration.

   b. **Matching Requirement** - If matching funds are required as specified under Part III, B. Cost-Sharing or Matching, the matching is an eligibility criterion and you must include documentation of the source of the non-federal match with the application. NIFA will consider this documentation when ascertaining final matching requirements or in determining if required matching can be waived. NIFA retains the right to make final determinations regarding matching requirements.

   The matching documentation is to include the non-federal sources (specify the type of match as third party, cash, state or non-state, county or non-tax and the amount from each source) and the amount of all matching support including support from outside the applicant institution. Save this document in PDF format (see Part III, Section 3. of the guide for attachment requirements) and include as a separate attachment identified on the Attachment Form.

   Establish the value of applicant contributions in accordance with applicable cost principles. Refer to 2 CFR Part 200, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards”, for further guidance and other requirements relating to matching and allowable costs.

   c. **Matching Funds Waiver Request (Optional)** - If your institution is applying for a matching funds waiver, prepare a request in PDF format for inclusion within your submission and identify on the Attachment Form (see Part III § 3. of the guide for attachment requirements). The revised Final Rule 3419, published May 11, 2018, contains information on applications for waivers for both 1890 land-grant institutions and 1862 land-grant institutions in insular areas. Include the following elements in the request:

   (a) a request to waive matching requirements under this RFA including the name of the eligible institution and the type of Federal capacity funds (i.e., research,
extension, Hatch, Smith-Lever);
(b) a statement of the fiscal year(s) for which the waiver is requested;
(c) a statement of the exact dollar amount of waiver being requested by fiscal year and how the amount was computed (by matching fund category);
(d) a statement of why the waiver is requested using the criteria listed in the revised Final Rule 7 CFR 3419.3: impacts from natural disaster, flood, fire, tornado, hurricane, or drought; state and/or institution facing financial crisis; or lack of matching funds after demonstration of good faith efforts to obtain funds;
(e) documentation supporting the need for a waiver. Documentation must be current, within the past two years from the date of the letter requesting the waiver; and
(f) the university’s efforts to meet future matching needs.

The documentation must include the university’s approved budget for the program for both the current and previous budget cycles. It may also submit items such as a statement from the State asserting what portion of the required match amount the State contribution to the institution will cover, a schedule of projected cash flows showing what portion of the matching funds the university will have available or other documents such as letters from State or institution budget personnel or newspaper articles. Newspaper articles may be provided as supporting documentation but will not be considered as primary supporting documentation. In requesting the waiver, the institution must consider the availability of all permissible forms of matching in detail.

C. Submission Dates and Times
Instructions for submitting an application are included in Part IV § 1.9 of the NIFA Grants.gov Application Guide.

Applications must be received by Grants.gov by 5 p.m. Eastern Time on September 30, 2021. Applications received after this deadline will normally not be considered for funding.

In case of trouble submitting an application to Grants.gov, you should FIRST contact the Grants.gov Help Desk to resolve any problems. Keep a record of any such correspondence. See Part IV, A for Grants.gov contact information.

Once NIFA accepts your application, you may check the status of your application in the ezFedGrants portal or by looking in Grants.gov. Please refer to the training tab on the ezFedGrants page to learn how to access ezFedGrants: https://www.nfc.usda.gov/ezFedGrants.

If you are not able to validate NIFA received your application by October 16, 2021, contact the Agency Administrative Contact identified in Part VII of this RFA. Failure to do so may result in the application not being processed and funding being held. You should cite your Grants.gov tracking number on all inquiries until an award number is assigned.
D. Funding Restrictions

1. Use of Funds Limitation
   No portion of the funds allocated under this grant will be applied, directly, or indirectly, to the purchase, erection, preservation, or repair of any building or buildings, or the purchase or rental of land, or in college course teaching, lectures in college, or any other purpose not specified in section 1444 of NARETPA.

2. Approved NIFA Section 1444 Projects
   Section 1444 Program funding may only be used to support agricultural extension activities identified in the approved 5-Year Plan of Work.

3. Indirect Costs and Tuition Remission
   In accordance with section 1473 of NARETPA, indirect costs and tuition remission are unallowable as Section 1444 Program formula grant expenditures.

4. Matching Section
   See Part III § B. for additional information.

5. Carryover of Funds
   Agricultural Extension funds are expected to be fully expended in the fiscal year of appropriation; however, up to 100% of funds may be carried over for up to four years after the end of the year for which they were appropriated. No prior approval is required.

6. Retirement Contributions
   Employer contributions to land-grant college retirement systems are limited to 5 percent of the portion of the salaries paid, under this award, to employees who participate in the system (7 U.S.C. 331) and are subject to the other conditions in 7 U.S.C. 331. Note the 5 percent limitation does NOT apply to any state or individual contribution. Contributions of funds under this award may not exceed the contributions from non-Federal sources made by or on behalf of the individual concerned. See Section VI.H.1 of the NIFA policy guide for additional information.

E. Other Submission Requirements
You should follow the submission requirements noted in Part IV § 1.9 of the NIFA Grants.gov Application Guide.

For information about the status of a submitted application, see Part III § 6 of the NIFA Grants.gov Application Guide.

Dun and Bradstreet Universal Numbering System (DUNS) Number and System for Award Management (SAM) – each applicant (unless excepted under 2 CFR § 25.110(b) or (c), or has an exception approved by the federal awarding agency under 2 CFR § 25.110(d)) is required to:
   • be registered in SAM before submitting its application.
   • provide a valid DUNS number in its application; and
   • continue to maintain an active SAM registration with current information at all times during which it has an active federal award or an application or plan under consideration by a federal awarding agency.

If you have not complied with all applicable DUNS and SAM requirements you may be considered unqualified to receive an award.

Your SAM registration information determines your organization ID in the ezFedGrants system, and the information must match your ASAP recipient DUNS and EIN.
PART V—APPLICATION REVIEW REQUIREMENTS

A. General
NIFA will review submitted documents to determine if all program, financial, and administrative requirements are met and are current. Missing or incomplete information within an application may require additional submittals and deletion of application(s) already submitted.

B. Organizational Management Information
Specific applicant organizational management information shall be submitted on a one-time basis, with updates submitted as needed. If this information has not been submitted under this or another NIFA program, it is the responsibility of the organization to do so for determination of eligibility prior to the award of a grant identified under this RFA.

We will provide you the forms to fulfill these requirements as part of the pre-award process. Although an applicant may be eligible, there are factors that may exclude an applicant from receiving federal financial and nonfinancial assistance and benefits under this program (e.g., debarment or suspension of an individual involved or a determination an applicant is not responsible based on submitted organizational management information).
PART VI—AWARD ADMINISTRATION

A. General
Within the limit of funds available for such purpose, the NIFA awarding official shall make grants to eligible applicants.

B. Award Notice
The notice of federal award is the authorizing document. The award document contains award provisions and other pertinent information. See Notice of Award section at Notice of Award for further details.

C. Administrative and National Policy Requirements
Several federal statutes and regulations apply to grant applications considered for review and to project grants awarded under this program. These may include, but are not limited to, those listed at USDA/NIFA Federal Regulations.

NIFA Federal Assistance Policy Guide – a compendium of basic NIFA policies and procedures applying to all NIFA awards, unless there are statutory, regulatory, or award-specific requirements to the contrary, is available at the USDA/NIFA Policy Guide.

D. Responsible and Ethical Conduct of Research
Refer to Part II § C, for more information.

E. Expected Program Outputs and Reporting Requirements
Organizations receiving Section 1444 funding from NIFA, are required to submit the following reports:
1. Fiscal Year (FY) 2023 Plan of Work (POW) update;
2. FY 2021 Annual Report of Accomplishments and Results (Annual Report);
3. Program/project information in the NIFA Reporting System (NRS); and

The FY 2023 Plan of Work (POW) update and the FY 2021 Annual Report are due by April 1, 2022. NIFA is building a new integrated reporting portal for research and extension that will affect how the 2021 Annual Report will be submitted to NIFA. Updated instructions for submitting the 2021 Annual Report to NIFA will be provided on the NRS webpage. The FY 2023 Plan of Work should be submitted online through the Institutional Profile in REEPort unless instructed otherwise on the NRS webpage.

FY 2022, Institutions will initiate Extension programs in NRS via this link: https://nifa.usda.gov/tool/pow-nifa-reporting-system. Additional information about the new system and reporting requirements is provided at https://nifa.usda.gov/tool/pow-nifa-reporting-system. To sign-up to receive information, schedules, and updates about the POW-REEport Integration Project, send an email message to pow@usda.gov (link sends e-mail). Insert the following text on the subject line: "Request to Sign Up for POW notifications." You will receive an email confirming your subscription.
Institutions must submit a Project Initiation in the NRS, which includes the Project Description, Project Classification and Assurance Form prior to initiation of each capacity-funded project. The project must undergo a review process and be approved.

Federal Financial Report (SF-425) – Federal Financial reporting via the SF-425, is due within the ezFedGrants portal, at minimum on an annual basis. Please see your Notice of Award (NOA) for additional required SF-425’s throughout the life of the award. Information on how to access the ezFedGrants portal can be found under Training on the ezFedGrants page ezFedGrants (eFG) Grants and Agreements System. See https://www.nifa.usda.gov/program/agricultural-extension-programs-1890-institutions for additional details of reporting requirements. Instructions for using the REEport system are included on the NIFA web site at REEport Resources-Land Grant Partners.
PART VII—AGENCY CONTACT

For questions regarding Section 1444 projects/program, please contact:

Dr. Maurice Smith Jr.
National Program Leader
Division of Community and Education
Division of Youth and 4-H
Institute of Youth, Family, and Community
National Institute of Food and Agriculture
805 Pennsylvania St., Kansas City, MO 64105
Telephone: 816-518-1754
Email: Maurice.Smith2@usda.gov

For administrative questions relating to the completion of the grants.gov forms please contact:

Linda Cambron
OGFM/National Institute of Food and Agriculture
U.S. Department of Agriculture
2312 East Bannister Road
Mail Stop 10000 (ten thousand)
Kansas City, MO 64131
Telephone: 816-820-4039
Email: linda.cambron@usda.gov

For questions relating to REEport forms and submissions, please contact the Planning, Accountability, and Reporting Staff; email electronic@usda.gov.

For questions relating to the 5-Year Plan of Work Update or the Annual Report of Accomplishments and Results, contact Planning, Accountability, and Reporting Staff; Email pow@nifa.usda.
PART VIII—OTHER INFORMATION

The USDA NIFA home page for the Section 1444 Program is: https://www.nifa.usda.gov/program/agricultural-extension-programs-1890-institutions.
## Appendix A - Final

<table>
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